



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

Contract appointment in terms of Section 74 of the Correctional Services Act,
Act 111 of 1998.

Additional Community Members

Remuneration: Successful applicants will qualify for compensation that will be based on an hourly tariff of R125.00. Applicants must take note that they can only qualify for compensation when they are attending a sitting of the Board. A three-(3-) year contract period with one possible renewal is offered. (Ref. 55886)

KwaZulu-Natal Region: Ncome (2 Posts)

Requirements: ● Literacy and conversancy in English and the language spoken in the area ● Matric certificate is preferred ● Proof that he/she is a respectable and acceptable person in the community ● Residence in the community that the Board serves is preferred ● Experience in the activities of the community forums and in meeting procedures, as well as a special interest in the Criminal Justice System, will be added advantages.

Responsibilities: ● Attend sessions of the Board, as and when requested ● Act as a facilitator of community reintegration on the part of offenders ● Protect the interests of the community, offenders and the State ● Ensure the objective and fair application of the release policy ● Perform ad hoc tasks as determined by the Board ● Ensure confidentiality in terms of Parole Board meetings, decisions and documentation.

The Department of Correctional Services is an Equal Opportunity Employer and the provisions of the Employment Equity Act will be taken into consideration in the filling of these advertised posts. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. In support of this strategy, applicants need to indicate race, gender and disability status on the application forms/ CVs.

Applications: Applications must be submitted on form Z83, (Public Service Application form) obtainable from any Public Service Department, and must be accompanied by a recent updated comprehensive Curriculum Vitae as well as certified copies (not older than 3 months) of qualifications and your ID. Please send a separate and complete application for each post you apply for, quoting the reference number, name of the Correctional Centre and the name of the publication in which you saw this advertisement. Applicants who have terminated their services with a specific condition, which regulates employment, will not be considered.

NB: Please indicate for which position you are applying on your application form (Z83) and post your complete application to Private Bag X9126, Pietermaritzburg 3200.

Enquiries: Mr Y Rupra or Mr N Langer, tel. (033) 355-7370.

Late submissions will not be considered.

Note: ● All cost incurred due to your application will be at your own expense ● Faxed and e-mailed applications will not be accepted ● Candidates must comply with the minimum appointment requirements ● CVs should be aligned to reflect one's degree of compliance with the above-mentioned requirements and duties.

Closing date: 15 May 2009 at 15:45. Please take note that no applications received after the advertised closing date will be considered.

NB: The Department of Correctional Services reserves the right to fill or withdraw these advertised posts.

Please take note that correspondence will only be conducted with the short-listed candidates. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application was unsuccessful.

Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification verification and criminal records.