Letterhead

**DEPARTMENT OF CORRECTIONAL SERVICES**

**CALL FOR APPLICATIONS FOR RE-EMPLOYMENT OF FORMER EMPLOYEES OF THE DEPARTMENT OF CORRECTIONAL SERVICES AS SECURITY OFFICERS**

***The Department of Correctional Services invite interested and suitable former employees to apply for an opportunity to be re-employed to support the strategic direction of the Department in line with the requirements of Chapter 8 of the White Paper on Corrections, 2005 and Strategic Plan of the department.***

**Requirements:** Grade 12.Successful completionof basic training/ Correctional Science Learnership. An above average merit assessment performance of two years preceding date of exit. Former employees should be below the age of 55 years with no pending/criminal offence. Former officials who exited the department for a period longer than two (2) years shall be considered.

**Competencies and attributes:** Computer literacy. Firearm competency. Good communications, interpersonal and report writing skills. Knowledge of relevant legislations, policies and procedures. Knowledge of Minimum Security Standards for Correctional Centres.

**Responsibilities:** Perform access control at the Correctional Centre or between areas within the Correctional Centre. Control movement of inmates both internally and externally. Guarding of inmates in Correctional Centres and external public institutions. Perform physical security inspections. Controlling stores and security equipment. Manage security control room. Ensure rehabilitation of offenders through correction and human development in a secure, safe and humane detention facility. Management of finances and assets.

**Remuneration:** CB 1-1 to CB1-3 R160 419 – R242 640 per annum. **Appointment rank level/notch shall be determined based on the re-appointment principles of the department.**

Eastern Cape region

East London [Ref: EC 2019/04/01] [39 Posts]

Kirkwood [Ref: EC 2019/04/02] [20 Posts]

Middledrift [Ref: EC 2019/04/03] [14 Posts]

Mthatha [Ref: EC 2019/04/04] [140 Posts]

Sada [Ref: EC 2019/04/05] [60 Posts]

St Albans [Ref: EC 2019/04/06] [130 Posts]

Free State and Northern Cape region

Colesberg [Ref: FSNC 2019/04/07] [15 Posts]

Goedemoed [Ref: FSNC 2019/04/08] [14 Posts]

Groenpunt [Ref: FSNC 2019/04/09] [30 Posts]

Grootvlei [Ref: FSNC 2019/04/10] [21 Posts]

Kimberly [Ref: FSNC 2019/04/11] [21 Posts]

Kroonstad [Ref: FSNC 2019/04/12] [62 Posts]

Upington [Ref: FSNC 2019/04/13] [21 Posts]

Gauteng region

Baviaanspoort [Ref: GP 2019/04/14] [6 Posts]

Boksburg [Ref: GP 2019/04/15]

Johannesburg [Ref: GP 2019/04/16] [172 Posts]

Kgoši Mampuru II [Ref: GP 2019/04/17] [99 Posts]

Krugersdorp [Ref: GP 2019/04/18] [10 Posts]

Leeuwkop [Ref: GP 2019/04/19] [19 Posts]

Modderbee [Ref: GP 2019/04/20] [35 Posts]

National Head Office

Head Office [Ref: HO 2019/04/21] [18 Posts]

Kwazulu Natal region

Durban [Ref: KZN 2019/04/22] [219 Posts]

Empangeni [Ref: KZN 2019/04/23]

Glencoe [Ref: KZN 2019/04/24] [34 Posts]

Kokstad [Ref: KZN 2019/04/24] [107 Posts]

Ncome [Ref: KZN 2019/04/26] [18 Posts]

Pietermaritzburg [Ref: KZN 2019/04/27] [16 Posts]

Waterval [Ref: KZN 2019/04/28] [22 Posts]

Limpopo, Mpumalanga and North West region

Barberton [Ref: LMN 2019/04/29] [31 Posts]

Bethal [Ref: LMN 2019/04/30] [38 Posts]

Klerksdorp [Ref: LMN 2019/04/31] [27 Posts]

Polokwane [Ref: LMN 2019/04/32] [6 Posts]

Regional Office [Ref: LMN 2019/04/33] [2 Posts]

Rooigrond [Ref: LMN 2019/04/34] [5 Posts]

Rustenburg [Ref: LMN 2019/04/35] [25 Posts]

Thohoyandou [Ref: LMN 2019/04/36] [18 Posts]

Witbank [Ref: LMN 2019/04/37] [35 Posts]

Western Cape region

Allandale [Ref: WC 2019/04/38] [9 Posts]

Brandvlei [Ref: WC 2019/04/39] [2 Posts]

Breede Rivier (Worcester) [Ref: WC 2019/04/40] [28 Posts]

Drakenstein [Ref: WC 2019/04/41] [23 Posts]

George [Ref: WC 2019/04/42] [77 Posts]

Goodwood [Ref: WC 2019/04/43]

Helderstroom (Overberg) [Ref: WC 2019/04/44] [32 Posts]

Malmesbury [Ref: WC 2019/04/45] [8 Posts]

Pollsmoor [Ref: WC 2019/04/46] [157 Posts]

Regional Office [Ref: WC 2019/04/47]

Voorberg [Ref: WC 2019/04/48] [3 Posts]

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***Note:*** *⦁* ***Before you apply****: All costs associated with an application will be borne by the applicant. The Department of Correctional Services is an equal opportunity employer. The Department will take into consideration the objectives of Section 195 (1) (i) of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) and the Employment Equity Act, 1998 (Act 55 of 1998) in filling of these vacancies. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. In support of this strategy, applicants need to indicate race, gender and disability status on the application form/CV. Applicants who have retired from the Public Service with a specific determination that they cannot be re-appointed or have been declared medically unfit will not be considered.*

***Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful.*** *Please do not call the department to enquire about the progress of your application.*

***The Department of Correctional Services reserves the right not to fill any of these advertised posts.***

***Applications:*** *Applications must be submitted on form Z83 (Public Service Application form), obtainable from any Public Service Department, and must be completed in full.* ***Applications must be accompanied by a CV, copies of qualifications, identity document, proof of completion of basic training and valid driver’s licence.******Please Note: All copies attached must be certified a true copy of the original and not older than three months****. Please send a separate and complete application for each post you apply for, stating the correct reference for each position you are interested in.* ***Faxed and e-mailed applications will not be accepted****.⦁ Candidates must comply with the minimum appointment requirements.*

*⦁ CV’s should be aligned to reflect one’s degree of compliance with the advert requirements and responsibilities. It is the sole responsibility of an applicant to ensure that their application reaches DCS before* ***17 May 2019 @ 15h45.***

***Indicate the reference number and position you are applying for on your application form (Z83) and post your complete application to the relevant address as indicated below:***

**EASTERN CAPE REGION:***Department of Correctional Services, Head Recruitment, Private Bag X9013, East London, 5200* ***OR******hand deliver at:*** *Block E Ocean Terrance, Moore Street, Quigney, East London. Contact person: Ms Z Myataza at 043 706 7866.*

**FREE STATE AND NORTHERN CAPE REGION:***Department of Correctional Services, Head Recruitment, Private Bag X20530, Bloemfontein, 9300* ***OR******hand deliver at:*** *103 Zastron Street, Agrimed Building, Bloemfontein. Contact persons: Mr JS Jansen and Ms NJ Mkuni at 051 404 0270 or 051 404 0283.*

**GAUTENG REGION:***Department of Correctional Services, Head Recruitment, Private Bag X393, Pretoria, 0001* ***OR******hand deliver at:*** *1077 Forum East Building, Arcadia Street, Hatfield. Contact persons: Mr SS Masango/Ms Pinky Makwarela at 012 420 0179/73.*

**HEAD OFFICE:***Department of Correctional Services, Post Advertisement, Private Bag X136, Pretoria, 0001* ***OR******hand deliver at:*** *124 WF Nkomo Street, Poyntons Building, Pretoria CBD. Contact persons: Mr Mokhele TO at 012 307 2173, Mr Naidoo Y at 012 307 2079, Ms Marais M at 012 307 2295 and Ms Baloyi TP at 012 305 8589.*

**KWAZULU-NATAL REGION:***Department of Correctional Services, Head Recruitment, Private Bag X9126, Pietermaritzburg, 3200* ***OR******hand deliver at:*** *1 Eugene Marais Road, Napierville, Pietermaritzburg. Contact persons: Mrs GJ Mchunu at 033 355 7386/Mr SM Dlamini at 033 355 7367/Ms SN Zikalala 033 355 7368.*

**LIMPOPO, MPUMALANGA AND NORTH WEST (LMN) REGION:***Department of Correctional Services, Head Recruitment, Private Bag X99, Pretoria 0001* ***OR hand deliver at:*** *198 Masada Building, Cnr. Johannes Ramokhoase (Proes) and Paul Kruger Street, Pretoria. Contact persons: Mr Zamani Ziqubu 012 306 2041/Mrs Portia Bungqu 012 306 2032.*

**WESTERN CAPE REGION:***Department of Correctional Services, Head Recruitment, Private Bag X01, Edgemead, 7404* ***OR******hand deliver at:*** *Breede River Street, Monte Vista, Edgemead. Contact person: Ms N Mdladlamba at 021 550 6014.*

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