**Letterhead**

**The FET Certificate in Corrections Services Learnership in DCS**

The opportunity to acquire the skills, knowledge, and workplace behavior and experience within the field of Corrections while earning a stipend of R 3 500 for the twelve months duration of the learnership.

**The closing date is 17 May 2019**

The Department of Correctional Services (DCS) is looking for persons from various communities, interests and with appropriate qualifications to enter into Further Education and Training Certificate in the Corrections Services Learnership (NQF Level 4). The learners will be trained in the areas of rehabilitation of offenders through correction and human development in a secure, safe and humane detention or under the community based correctional supervision. English will be used as the medium of instruction.

**Basic enlistment requirements:**

* South Africans who are in possession of a Grade 12/Standard 10 certificate; or
* South Africans who have successfully completed the National Certificate in Vocational Studies (NQF Level 4); or
* Applicants with qualifications in Correctional Services Management or Penology must attach their certified copies of these qualifications.

**NB: Additional qualification(s) shall not be recognized for the stipend paid or for future remuneration purposes.**

**Furthermore, applicants must be South Africans who:**

1. Are between 18 and 35 years of age;
2. Have strong character;
3. Are law-abiding citizens and are without criminal records (particulars of the pending criminal cases must be provided in the application form;
4. The applicants must be prepared to subject themselves to selection processes conducted by DCS;
5. The applicants must be prepared to subject themselves to physical training and firearms training conducted by DCS; and
6. The applicants must be prepared to disclose information and allow DCS to verify their submitted qualifications, and citizenship.

**The FET Certificate in Corrections Services Learnership**

The learnership is outcomes-based and is intended to contribute towards addressing the skills shortage in South Africa.

The Corrections Services Learnership is based on a legally binding agreement between the employer, learner and service provider.

**The Learnership Programme shall be presented for a period of one year consisting of:**

**Theory**

A ±30% intensive instructional learning theory which is inclusive of firearm, physical and self-defence training will take place at designated accredited DCS colleges. Furthermore free accommodation, meals, training material, uniform (field wear) shall be provided during this training phase. The obligatory theoretical training strictly requires the learner to be accommodated on a full time basis at the DCS training colleges.

**Workplace Training**

This is a ± 70% workplace learning phase that shall take place at the correctional and social centres.

During this phase, learners shall continue receiving a stipend. The learners shall be responsible for their own accommodation, meals and transport.

No pension fund, housing allowances, housing subsidy, danger allowance, medical aid or overtime shall be paid by the employer during the theoretical as well as during the practical training phases.

The learner shall be regarded as competent after the successful completion of the instructional learning phase, the workplace learning phase, the final submission of the Portfolio of Evidence (POE) and the successful external verification by Sector Education and Training Authority (SASSETA).

Any contravention or deviation from the learnership agreement during the twelve months period shall be dealt with by the DCS in accordance with Sections 17 and 18 of the Skills Development Act, 97 of 1998.

It should be borne in mind that after successful completion of the learnership, learners will receive an FET Certificate in Corrections Services: NQF Level 4 from the Safety and Security Seta (SASSETA). However the Department of Correctional Services does not guarantee permanent employment thereafter.

**How to apply**

Complete the application form in your own handwriting. Learnership application forms are obtainable from your nearest management area/correctional services offices/correctional centres and regional offices. Forms are also available on the DCS website under “forms” **(www.dcs.gov.za)**.

Please take note that these forms are not for sale. Report any form of corruption to either the Departmental Investigation Unit Hotline 0800 701 701 or use fax number (012) 323 7901.

Specify the learnership post which you are applying for (**e.g.** The FET Certificate in Corrections Services Learnership in DCS: Gauteng Region: Leeuwkop Ref: G2/2019). Ensure that the application form is fully completed and signed by the applicant (neither by a proxy, agent nor representative of the applicant).

Attach certified copies of your matric certificate or equivalent, Identity Document (ID) and proof of residence, an affidavit of the owner of the property if the applicant is not the owner of the property, that are not older than [3] months. No late, incomplete or unsigned application forms shall be accepted. Please ensure that the certification date and the date stamp is the same. Furthermore, photocopies of completed forms, faxed or e-mailed applications shall not be accepted. **The closing date is 17 May 2019.**

Applicants are directed to apply for the learnership enrolment within the Management Area where they reside and addresses provided will be verified as part of the recruitment and selection processes:

**EASTERN CAPE REGION:**

**References:**

St Albans (Ref: E01/2019)

Amathole (Ref: E02/2019)

Kirkwood (Ref: E03/2019)

East London (Ref: E04/2019)

Sada (Ref: E05/2019)

Cradock (Ref: E06/2019)

Mthatha (Ref: E07/2019)

**Postal address:**

Regional Commissioner: Eastern Cape

Recruitment Section

Private Bag X9013

East London

5200

**Physical address:**

Block E Ocean Terrace

Moore Street

Quigney

East London

5200

**Contact Person:**

Mr R Modimowagae: (043) 706 8784

**FREE STATE AND NORTHERN CAPE REGION:**

**References:**

Groenpunt (Ref: E08/2019)

Grootvlei (Ref: E09/2019)

Colesberg (Ref: E10/2019)

Kimberley (Ref: E11/2019)

Upington (Ref: E12/2019)

Goedemoed (Ref: E13/2019)

Bizzah Makhate (Ref: E14/2019)

**Postal address**:

Regional Commissioner: Free State and Northern Cape

Recruitment Section

Private Bag X20530

Bloemfontein

9300

**Physical address**:

103 Zastron Street

Agrimed Building

Bloemfontein

9300

**Contact Person:**

Mr M Kosana: (051) 404 0277

**GAUTENG REGION:**

**References:**

Leeuwkop (Ref: E15/2019)

Kgoṧi Mampuru II (Ref: E16/2019)

Baviaanspoort (Ref: E17/2019)

Zonderwater (Ref: E18/2019)

Johannesburg (Ref: E19/2019)

Boksburg (Ref: E20/2019)

Modderbee (Ref: E21/2019)

Krugersdorp (Ref: E22/2019)

**Postal address**:

Regional Commissioner: Gauteng

Recruitment Section

Private Bag X393

Pretoria

0001

**Physical address**:

4 Ketjen Street

Pretoria West (Kgoṧi Mampuru II Training Centre)

**Contact Person:**

Ms Sibongile Mkuzangwe: (012) 420 0146

**KWAZULU NATAL REGION:**

**References**:

Durban (Ref: E23/2019)

Kokstad (Ref: E24/2019)

Pietermaritzburg (Ref: E25/2019)

Ncome (Ref: E26/2019)

Empangeni (Ref: E27/2019)

Glencoe (Ref: E28/2019)

Waterval (Ref: E29/2019)

**Postal address**:

Regional Commissioner: Kwazulu Natal

Recruitment Section

Private Bag X9126

Pietermaritzburg

3200

**Physical address**:

1 Eugene Marais Road

Napierville

Pietermaritburg

3200

**Contact Person:**

Ms Rajashree Moodley: (033) 355 7359

**LIMPOPO, MPUMALANGA AND NORTH** **WEST REGION:**

**References**:

Polokwane (Ref: E30/2019)

Barberton (Ref: E31/2019)

Bethal (Ref: E32/2019)

Klerksdorp (Ref: E33/2019)

Rooigrond (Ref: E34/2019)

Rustenburg (Ref: E35/2019)

Thohoyandou (Ref: E36/2019)

Witbank (Ref: E37/2019)

**Postal address**:

Regional Commissioner Limpopo, Mpumalanga and North West

Recruitment Section

Private Bag X142

Pretoria

0001

**Physical address**:

Johannes Ramokhoase and Paul Kruger Street

198 Masada Building

9th Floor

Pretoria

0001

**Contact Person:**

Mr Eddie Nhlengethwa: (012) 306 2025

**WESTERN CAPE REGION:**

**References:**

Drakenstein (Ref: E38/2019)

Allandale (Ref: E39/2019)

Brandvlei (Ref: E40/2019)

Pollsmoor (Ref: E41/2019)

Goodwood (Ref: E42/2019)

Southern Cape (Ref: E43/2019)

West Coast (Ref: E44/2019)

Voorberg (Ref: E45/2019)

Overberg (Ref: E46/2019)

Breede River (Ref: E47/2019)

**Postal address:**

Regional Commissioner: Western Cape, Recruitment Section, Private Bag X1, Edgemead, 7407

**Physical address**:

Breede River Street

Monte Vista

**Contact Person:**

Ms Fezile Ngcanga: (021) 550 6078

The Department of Correctional Services is an Equal Opportunity Employer and the provisions of the Department’s Employment Equity Act shall be taken into consideration in the selection of candidates for enrolment into the learnership. Take note that correspondence shall only be limited to shortlisted candidates and thereafter the successful candidates. Should you not be contacted within [3] months after the closing date of this advertisement, regard your application as being unsuccessful.