



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

Private Bag X01, Edgemead, 7407, Breede River Road, Edgemead, 7407, Tel (021) 550 6059/60, Fax 021 559 7920
Anitha.Reddy@dcs.gov.za

POST ADVERTISEMENT: INTERNAL ADVERT FOR HEAD HUNTING: POSITIONS: PHARMACIST GRADE 1 & PHARMACIST ASSISTANT (BASIC) GRADE 1: DEPARTMENT OF CORRECTIONAL SERVICES: WESTERN CAPE REGION

The Department of Correctional Services is an Equal Opportunity Affirmative Action Employer. In support of the Department's Equity Targets, applicants need to indicate race, gender and disability status on the application forms/CV.

APPLICATIONS : **Western Cape Region:**
Postal Address: Head Recruitment, Private Bag X01, Edgemead, 7404
Contact Person: Ms A Reddy at 021 550 6059/60
Physical Address: Peninsula Drive, Monte Vista, 7407
Email: Anitha.Reddy@dcs.gov.za
Fax: 086 731 0220

CLOSING DATE : **10TH NOVEMBER 2021: 15:45**

NOTE : Application must be accompanied by a signed, fully completed Z83 form (new Z83 effective from 1 January 2021) obtainable from any Public Service Department, Curriculum Vitae, Certified Copies of Identity Document (both sides of ID card), Driver's Licence, Qualifications (Grade 12, ND/Degree, Certificates) and Proof of Registration at SAPC, (Certification not older than six (6) months). **PS: E-mail and/or faxed application forms will be accepted to avoid unnecessary travelling.** If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Communication will be restricted to short listed candidates only.

APPOINTMENT UNDER PUBLIC SERVICES ACT

PHARMACIST GRADE 1

Western Cape Region : Southern Cape (George) (Ref: HH 2021/10/01)

Salary: R693372 per annum (Cola:2019)

Requirements: Grade 12 plus Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. Proof of Payment of Annual Fee (2021) to SAPC. Computer literate. Valid driver's licence.

Competencies and Attributes: Accuracy. Knowledge of public health, financial management, communication, project and programme management, transformation management, change management, stakeholder management, problem solving and analysis, service delivery innovation, decision making, people management and empowerment, evaluation skills, integrity and honesty, confidentiality, good interpersonal relations, understanding of Public Service policy and legislative framework, assertiveness and ability to network.

Responsibilities: Prepares medications by reviewing and interpreting physician orders and detecting therapeutic incompatibilities. Dispenses medications by compounding, packaging, and labeling pharmaceuticals. Controls medications by monitoring drug therapies; advising interventions. Render basic pharmaceutical services to offenders. Maintain good medical practice. Adhere to medical standards. Write reports and keep records. Effectively utilize resources. Provide emergency medical care, including after hours. Refer patients to authorised and recognised healthcare providers. Provide training where necessary. Liaise with internal and external counterparts regarding pharmaceutical delivery. Adhere to departmental policies and orders.

PHARMACIST ASSISTANT (BASIC) GRADE 1

- **Western Cape Region: *Southern Cape (George) (Ref: HH 2021/10/02)***
Salary: R123000 per annum (Cola:2019)

Requirements: Grade 12 as required by the Training Facility and the South African Pharmacy Council (SAPC). Registration with the South African Pharmacy Council (SAPC) to study towards a Basic Pharmacist Assistant Qualification. Proof of Payment of Annual Fee (2021) to SAPC. Computer literate. Valid driver's licence.

Competencies and Attributes: Accuracy, Knowledge of public health, financial management, communication, project and programme management, transformation management, change management, stakeholder management, problem solving and analysis, service delivery innovation, decision making, people management and empowerment, evaluation skills, integrity and honesty, confidentiality, good interpersonal relations, understanding of Public Service policy and legislative framework, assertiveness and ability to network.

Responsibilities: Dispense prescription medication and other medical products under direction of licenced pharmacist. Count pills, labels bottles, prices, and compounds medications to prepare prescriptions as directed. Administrative duties including receiving and inputting prescription orders and restocking inventory. Monitor prescription-filling process to ensure compliance with relevant regulations and pharmacy policies. Take inventory of drugs on hand and place orders for additional drugs as directed by the pharmacist. Maintain electronic information system.

Enquiries: Ms. A Reddy: 021 550 6059/60