correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

BD2.1

Private Bag X9126, PIETERMARITZBURG, 3200, Eugene Marais Road, Napierville, PIETERMARITZBURG
Tel (033) 041 0406, Fax (033) 394 1282

Ref: 6/1/3/4
Enq: Ms K Zondi

The Manager

.....
.....

Sir / Madam

BID KZN03/2022: SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES/ ADDITIONAL ITEMS TO PIETERMARITZBURG, DURBAN AND EMPANGENI MANAGEMENT AREAS FOR A PERIOD OF 01 MONTH: KWAZULU-NATAL REGION: DEPARTMENT OF CORRECTIONAL SERVICES.

The Department of Correctional Services requires the item(s)/service(s) as described per attached bid invitation.

You are requested to complete the bid documents and submit it to the address indicated in the SBD 1.
Bidders must take note of the following:

The closing date of the bid will be at 11h00 on **26 September 2022** and will be valid for a period of **one hundred and twenty (120) days** after the closing date.

Bidders must take note of the compulsory briefing session that will take place on 31 August 2022 at 10 O'clock and the site visit which must be arranged with the respective management area (refer to BD 6.1 & BD 6.2 for details).

Bids must be submitted in a sealed envelope. The name and address of the bidder, the bid number and closing date must be indicated on the envelope. The envelope must not contain documents relating to any other bid.

It is the responsibility of bidders to ensure that bids reach the address indicated on the SBD 1 before the closing date and time. **No late bids will be accepted.**

Bidders need to acquaint themselves with the contents of the attached General and Special Conditions of Contract.

It is the responsibility of bidders to ensure that they are registered on the National Treasury Central Supplier Database (CSD).

A Compliance Checklist (BD 26) is provided in the bid document that will assist bidders to adhere to the conditions specified in the bid.

The following documentation must be submitted with your bid:

Valid and original/certified copy of B-BBEE Certificate; or
Sworn affidavit for B-BBEE Exempted Micro Enterprise/ B-BBEE Qualifying Small Enterprise; and
Certified copy(s) of ID document(s) of the directors/shareholders/members

It will be expected of the successful bidder to sign a formal contract at this office after being notified of the acceptance of his/her bid.

Yours faithfully

.....
For: Regional Commissioner: KZN
Acting Regional Coordinator: SCM
Mr D.A Khoza

PART A
INVITATION TO BID

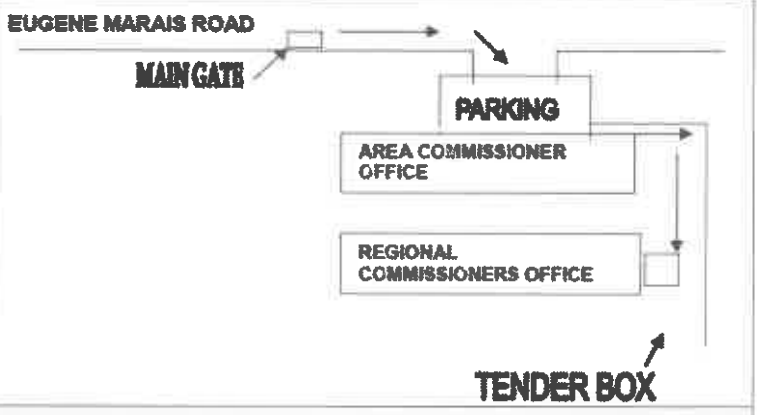
YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:	**KZN03/2022**	CLOSING DATE:	**26 SEPTEMBER 2022**	CLOSING TIME:	**11H00**
DESCRIPTION	**SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES/ ADDITIONAL ITEMS TO PIETERMARITZBURG, DURBAN AND EMPANGENI MANAGEMENT AREAS FOR A PERIOD OF 01 MONTH: KWAZULU-NATAL REGION: DEPARTMENT OF CORRECTIONAL SERVICES.**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (*STREET ADDRESS*)

The Regional Commissioner
Department of Correctional Services
Private Bag X9126
PIETERMARITZBURG
3200

OR

THE BID DOCUMENTS MAY BE DEPOSITED IN THE BID BOX WHICH IS IDENTIFIED AS A WHITE "BID BOX" OF THE REGIONAL COMMISSIONER'S OFFICE: KWAZULU/NATAL IN THE PICTURE TO RIGHT AND IS SITUATED AGAINST THE WALL ON THE LEFT SIDE OF THE AREA COMMISSINER'S OFFICE.



SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
	TCS PIN:		**OR**	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?					

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)
	☐	A REGISTERED AUDITOR NAME:

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs& QSEs) MUST BE SUBMITTED IN

ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN **SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	.....	**DATE**	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
TOTAL NUMBER OF ITEMS OFFERED		**TOTAL BID PRICE (ALL INCLUSIVE)**	

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT/ PUBLIC ENTITY	**CORRECTIONAL SERVICES**	CONTACT PERSON	**Mr Francois Botha**
CONTACT PERSON	**Ms Khombisile Zondi**	TELEPHONE NUMBER	**033 341 0407**
TELEPHONE NUMBER	**033 355 7327**	FACSIMILE NUMBER	**033 394 1282**
FACSIMILE NUMBER	**033 394 1282**	E-MAIL ADDRESS	**Francois.Botha@dcs.gov.za**
E-MAIL ADDRESS	Khombisile.zondi2@dcs.gov.za		

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE

1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.

2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO

3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO

3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO

3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

GOVERNMENT PROCUREMENT

GENERAL CONDITIONS OF CONTRACT

NOTES

The purpose of this document is to:

(i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and

(ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

- Definitions

1. The following terms shall be interpreted as indicated:

1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.

1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.

1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.

1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.

1.7 "Day" means calendar day.

1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.

1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.

1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.

1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any

bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.

1.14 "GCC" means the General Conditions of Contract.

1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.

1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.

1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.

1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.

1.20 "Project site," where applicable, means the place indicated in bidding documents.

1.21 "Purchaser" means the organization purchasing the goods.

1.22 "Republic" means the Republic of South Africa.

1.23 "SCC" means the Special Conditions of Contract.

1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2. Application

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4. Standards

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7. Performance security

7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.

7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:

(a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding

documents or another form acceptable to the purchaser; or

(b) a cashier's or certified cheque

7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

8.1 All pre-bidding testing will be for the account of the bidder.

8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.

8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.

8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.

8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.

8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.

8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract.

Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme

temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

(a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;

(b) furnishing of tools required for assembly and/or maintenance of the supplied goods;

(c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;

(d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and

(e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

(a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and

(b) in the event of termination of production of the spare parts:

(i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
(ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

(a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
(b) if the Supplier fails to perform any other obligation(s) under the contract; or
(c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding ten (10) years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer/ Authority will, at the discretion of the Accounting Officer/ Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer/Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

(a) the name and address of the supplier and/or person restricted by the purchaser;
(b) the date of commencement of the restriction'
(c) the period of restriction; and
(d) the reasons for the restriction.

These details will be loaded in the National Treasury's central data base of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities, Act No. 12 of 2004, the court may also rule that such person's name be endorsed on the

Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury Website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for Insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
(b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of liability

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
(b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

29. Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

31. Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

33. National Industrial Participation (NIP) Programme

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

34.Prohibition of Restrictive Practices

34.1 In terms of Section 4(1)b)(iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) was/were in collusive bidding (or bid rigging).

34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has/have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

34.3 If a bidder(s) or contractor(s), has/have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and/or terminate the contract in whole or part, and/or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and/or claim damages from the bidder(s) or contractor(s) concerned.

DEPARTMENT OF CORRECTIONAL SERVICES

SPECIAL CONDITIONS OF CONTRACT

BID NO: KZN03/2022: SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES / ADDITIONAL ITEMS TO PIETERMARITZBURG, DURBAN AND EMPANGENI MANAGEMENT AREAS FOR A PERIOD OF 01 MONTH: KWAZULU-NATAL REGION: DEPARTMENT OF CORRECTIONAL SERVICES.

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1. INTRODUCTION

1.1 This bid and all contracts emanating there from will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999).

1.2 The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the Special Conditions of Contract are in conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.

1.3 These conditions form part of the bid and bidders need to familiarize themselves with the content thereof.

2. REGISTRATION ON CENTRAL SUPPLIERS DATABASE

2.1 Bidders need to register on the National Treasury Central Supplier Database in order to do business with the state. Accounting Officers cannot award any bid or price quotations to any supplier who is not registered on the Central Suppliers Database. Bidders must log on www.csd.gov.za for self-registration.

3. CERTIFICATION OF DOCUMENTS BY A COMMISSIONER OF OATH

3.1 Bidders must ensure that all certified copies comply with the regulation governing the administering of an oath or affirmation. The Commissioner of Oath must append a signature, date and also print out name. Copies that do not comply with this regulation will be regarded as invalid.

3.2 **The date of certification of the original on all copies submitted should not be older than three (3) months.**

4. CONTRACT PERIOD

4.1 The contract shall be for the period of 1 month:

5. QUANTITIES

5.1 The quantities furnished in the bid are **estimated quantities** and no guarantee can be given regarding the actual quantities that will be ordered.

6. RESPONSE FIELDS

6.1 It is imperative that bidders submit responsive bids by completing all mandatory response fields and item questionnaires for the individual items. In this regard bidder's attention is drawn to the response field and price structure explanations and examples supplied in the bid document.

6.2 Bid documents should not be retyped or redrafted.

6.3 The following bid documents must be completed in ink, signed and submitted **in an original format:**

Document	Description
SBD 1	Invitation to Bid
SBD 3	Pricing Schedule
SBD 4	Declaration of Interest
SBD 5	National Industrial participation programme (If Applicable)
SBD 6.1	Claim Form in Terms of Preferential Procurement Regulations 2017
SBD 6.2	Declaration Certificate Designated Sectors by DTI for Local Content.(If applicable)
SBD 8	Declaration of Bidders past SCM Practises
SBD 9	Certificate of Independent Determination

6.4 Alternative offers may be made for any item(s) on condition that the offer complies with the specification. **It must clearly be marked as an alternative offer**.

6.5 Bidders shall check the numbers of the pages and satisfy themselves that none are missing or duplicated in line with the index provided. No liability shall be accepted with regard to claims arising from the fact that pages are missing or duplicated.

7. EVALUATION CRITERIA

The evaluation process will be conducted in phases as follows:

Phase 1	Phase 2	Phase 3	Phase 4
Pre-qualifying Criteria	**Mandatory Requirements**	**Price and B-BBEE**	**Recommendation and Award**
Compliance with pre-qualifying criteria	Compliance with mandatory requirements	Bids evaluated in terms of Preferential Procurement Regulations, 2017	Recommendation and award

7.1 Phase 1: Pre-qualifying Criteria

7.1.1 The Preferential Procurement Regulations, 2017 prescribes that pre-qualifying must be used to advance designated groups.

7.1.2 **Only bids with a BBBEE level one (1) to four (4) will be considered.**

7.1.3. Compulsory site visit to be conducted where delivery of bakery equipment will take place.

7.2 Phase 2: Mandatory Requirements

7.2.1 Tax Matters

7.2.1.1 It is a condition of this bid that the tax matters of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Services (SARS) to meet the bidder's tax obligations.

7.2.1.2 The Tax Compliance status requirements are also applicable to foreign bidders/individuals who wish to submit bids.

7.2.1.3 Bidder must be registered on the **Central Supplier Database (CSD)** and provide its CSD number and TCS Pin as per SBD 1.

7.2.1.4 When a Consortium/ Joint Venture/ Sub-contractors are involved, each party must be registered on the Central Suppliers Database and their tax compliance status will be verified through the Central Suppliers Database.

7.2.1.5 **The bid will be awarded to the bidder who is tax compliant.**

7.2.2 **Certificate: Confirmation of supply arrangements between the bidder and his/her supplier (BD 27)**

7.2.2.1 Any bidder who does not normally keep stock of the item and is sourcing the goods and services from a third party (manufacturer/producer or dealer/ distributor who normally keeps stock) for the purpose of delivering the item to the Department, must ensure that the attached BD 27 is completed by his/her supplier after they have familiarised themselves with the item(s) / description(s) / specifications and conditions of the bid for all relevant goods and services required from this bid. **Failure to submit a signed (BD 27) signed by the bidder and his/her supplier will invalidate the bid.**

7.2.2.2 Third parties must especially acquaint themselves with the conditions applicable to price increases.

7.2.2.3 A letter issued on the official letterhead of the third party addressing the information below is acceptable.

7.2.2.4 The bidder must ensure that the supply arrangements for the required goods and services have been mutually agreed upon with his/her supplier. No agreement between the bidder and his/her supplier will be binding on the Department.

7.2.2.5 **The Department reserves the right to verify any information supplied by the bidder and should the information be found to be false or incorrect, it will invalidate your bid.**

7.2.2.6 If a contract has been concluded on the basis of sourcing the product(s) from a manufacturer/dealer, distributor and the bidder for some or the other reason change the manufacturer/dealer, the Department should immediately be notified and a new BD 27-form (confirmation of supply arrangements between the bidder and his/her supplier) should be submitted.

7.2.2.7 **The Department will only accept an original or certified copy of the completed and signed BD 27 and it must be attached with the standard bidding documents.**

7.2.3 Attendance of compulsory Site Inspection Visits (BD 6.1) and Information meeting (6.2).

7.2.3.1 Proof of attendance of both Compulsory Site Inspection Visits (BD 6.1) and Compulsory Information Meeting, completed by the Bidder and signed by the designated representative of the Department, must be submitted with the bid documents.

7.2.3.2 **Failure to provide the signed and stamped BD 6.1 and BD 6.2 will automatically invalidate your bid.**

7.2.4 Local Content

7.2.4.1 No offers with regard to imported products will be considered.

7.2.5 Standards/Specifications

7.2.5.1 The products must meet the specifications as indicated in the Bid document as well as all the regulatory industry standards for these products.

7.2.6 **All items will be awarded as a whole to one bidder (to supply all listed items on the Bills of Quantities) therefore bidders must quote for all items, failing which the bid will not be considered.**

7.2.7 **Failure to comply with all requirements stipulated in paragraph 7.2. will invalidate your bid.**

7.3 **Phase 3: Price and B-BBEE**

7.3.1 In terms of Regulation 6 of the Preferential Procurement Regulations pertaining to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the Department on the **80/20 or 90/10-preference** point system in terms of which points are awarded to bidders on the basis of:

a) **Bid price (maximum 80 points)**
b) **B-BBEE status level of contributor (maximum 20 points)**

7.3.1 The following formula will be used to calculate the points for price:

Cases with a Rand value below R50 million (all applicable taxes included)		Cases with a Rand value exceeding R50 million (all applicable taxes included)
$Ps = 80\left(1 - \frac{Pt - Pmin}{Pmin}\right)$		$Ps = 90\left(1 - \frac{Pt - Pmin}{Pmin}\right)$
Where :		
PS	=	Points scored for comparative price of bid or offer under consideration
Pt	=	Comparative price of bid or offer under consideration
Pmin	=	Comparative price of lowest acceptable bid or offer

7.3.2 Subject to sub-regulation (3), points will be awarded to a bidder for attaining their B-BBEE Status Level of Contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

7.3.3 Bidders are required to complete the preference claim form (SBD 6.1), and submit a valid and original/originally certified copy of B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim the B-BBEE status level point. **The date of certification of the original should not be older than three (3) months.**

7.3.4 Preference points will be allocated to bidders who have completed and signed the declaration part of the preference claim form on the SBD 6.1 and who have substantiated their claim for B-BBEE points by submitted a B-BBEE status level certificate issued by the following verification agencies:

7.3.4.1 *Bidders other than EMEs and QSE,s*

a) Verification agencies accredited by SANAS; or

7.3.4.2 *Bidders who qualify as EMEs* and QSE's

a) Sworn affidavit signed by the EMEs and QSEs representative and attested by a Commissioner of Oaths.

Bidders can access the sworn affidavits templates on https://www.thedti.gov.za/economic_empowerment/bee_codes.jsp

7.3.5 A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.

7.3.6 Public entities and tertiary institutions must also submit a B-BBEE Status Level Verification Certificate together with their bids.

7.3.7 The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.

7.3.8 Failure on the part of the bidder to comply with paragraphs 7.3.4 and 7.3.5 above will be deemed that preference points for B-BBEE status level of contribution are not claimed and will therefore be allocated a zero (0).

7.3.9 The points scored will be rounded off to the nearest 2 decimals.

7.4 Phase 4: Awarding of bids

7.4.1 A bid must be awarded to the bidder who scored the highest total number of points in terms of the preference point systems (price and B-BBEE points), unless objective criteria in terms of section 2(1)(f) of the Act justify the award of the bid to another bidder.

7.4.2 In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for B-BBEE.

7.4.3 Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.

8 VALUE ADDED TAX

8.1 All bid prices are inclusive of 15% Value Added Tax (VAT), except in the case of a person that is not required to register for Value Added Tax.

9 DECLARATION of INTEREST (SBD 4)

9.1 It is important that bidders acquaint themselves with the content of the Declaration of Interest (SBD 4).

9.2 A bidder or his/her authorised representative is required to declare his/her position in relation to the evaluating/adjudicating authority and/or **take an oath declaring his/her interest, where -**

a) The bidder is employed by the state; and/or

b) The legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

9.3 The Declaration of Interest (SBD 4) must be completed in full.

9.4 Declarations of any nature will not necessarily prejudice any bidder, however should a bidder knowingly submit false declarations, this Department will act against such bidder (company) and/or its Directors in terms of paragraph 23 of the General Conditions of Contract.

10 PARTICIPATION OF GOVERNMENT OFFICIALS IN THE BIDDING PROCESS

10.1 In accordance with Sections 118 and 121 of the Correctional Services Act, 1998 (Act 111 of 1998), no member of the Department of Correctional Services may participate in the bidding process of the Department.

10.2 **The Public Administration Act, 2014 (Act no. 11 of 2014), chapter 3, section 8(2) (a) specifies that an employee of the State may not conduct business with the State.**

10.3 Bidders having a kinship with persons employed by the state, including a blood relationship, must declare their interest on the SBD 4 (Declaration of Interest).

11 FRONTING

11.1 The Department of Correctional Services supports the spirit of Broad Based Black Economic Empowerment and recognizes that real development can only be achieved through individuals and businesses conducting themselves in accordance with the Constitution and in:

a) An honest, fair, equitable, transparent and legally compliant manner. Against this background the Department of Correctional Services condemn any form of fronting.

b) The Department of Correctional Services, in ensuring that bidders conduct themselves in an honest manner will as part of the bid evaluation processes, conduct or initiate the necessary enquiries, investigations to determine the accuracy of the representations made in the bid documents.

11.2 Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade and Industry, be established during such enquiry/ investigation, the onus will be on the bidder/ contractor to prove that fronting does not exist. Failure to do so within a period of 14 days from the date of notification may invalidate the bid/ contract and may also result in the restriction of the bidder/ contractor to conduct business with the public sector for a period not exceeding ten (10) years, in addition to any other remedies the Department may have against the bidder/ contractor concerned.

12 PRICE AND PRICE QUALIFICATION

12.1 Prices submitted for this bid are firm.

12.2 Prices shall be quoted in South African currency.

12.3 The bid prices shall be given in the units shown.

12.4 Prices must be inclusive of delivery cost and all applicable taxes.

13 SUBMISSION OF BIDS

13.1 Each bid should be submitted in a separate sealed envelope or suitable cover on which the name and address, the bid number and the closing date must be clearly endorsed.

14 LATE BIDS

14.1 Bids received after the closing date and time, at the address indicated in the bid documents, will not be accepted for consideration and where possible, be returned unopened to the bidder.

15 COMMUNICATION

15.1 No communication with any Procurement Official will be allowed during the running period of the bid.

15.2 Communication after the closing date of the bid must be in writing and addressed to the **Regional Commissioner KZN.**

15.3 The Department may request clarification regarding information provided by bidders. Bidders are to supply the required information within the specified period. Failing to do so will invalidate your bid.

16 COUNTER CONDITIONS

16.1 Bidder's attention is drawn to the fact that amendments to any of the Bid Conditions or setting of counter conditions by bidders will result in the invalidations of such bids.

17 VENDOR ASSESSMENT (CAPABILITY AND FINANCIAL ABILITY)

17.1 The Department will have the right to confirm the ability of bidders to execute this contract successfully. This includes an investigation by the Department or its appointee of the following:

a) The bidder's financial position to execute the contracts,

b) Previous contracts executed and current contracts (SBD 4 and SBD 8 must completed),

c) Delivery **periods, quality and quantity of products.**

17.2 **Please provide contactable details of current and previous clients for the supply and delivery of similar items and where the business was gained in the last twelve months by means of a price quotation/bidding process (Reference letters from client's letter head).**

17.3 The premises/factory of the bidder or contractor should be open at all reasonable hour for inspection by a representative of the Department and/or its approved institution.

17.4 **Should the contractor not cooperate in any of these matters and/or do not have the capability to execute the contract his/her offer will be regarded as not acceptable**.

18 NEGOTIATIONS

18.1 The Department reserves the right to negotiate with bidders prior to the award of the bid.

19 ORDERS/DELIVERIES/DELIVERY BASIS

19.1 Before delivery of any product on this contract is conducted, the contractor must be in possession of an official order issued by an authorized official of the Department.

19.2 Firm delivery period must be quoted for the duration of the contract period.

19.3 Products must be delivered and off loaded by the contractor in the transit area of the delivery point.

19.4 Delivery will be accepted on weekdays between 8:00 and 14:00.

19.5 All deliveries and dispatches must be accompanied by a delivery note stating the official order number against which the delivery is affected.

19.6 Deliveries not complying with the order/specifications will be returned to the contractor at the contractor's expense.

19.7 The Department of Correctional Services may postpone or delay deliveries if it finds itself in any such position, as a result of circumstances beyond its control, which will make it impossible to comply with the specified delivery dates.

20 PACKAGING

20.1 If applicable, your attention is drawn to the packaging requirements stipulated in the specification.

20.2 There should be a labelling/description of the delivered items on the outside of the packaging that will correspond with the invoice.

21 CONTRACT MANAGEMENT

21.1 The contractor shall not abandon, transfer, assign or sublet a contract or part thereof without the prior written approval from the Department.

21.2 Contractor must inform the relevant Institution immediately when unforeseeable circumstances will adversely affect the execution of the contract. Full particulars of such circumstances as well as the period of delay must be furnished.

22 PENALTIES

22.1 The Department will impose a penalty as a result of unsatisfactory performance (e.g. poor quality, late delivery, non-delivery, etc.)

22.2 The following formula will be utilized for this purpose:

$$Penalty = \left(Vx\frac{10}{100} \right) x\,N$$

V = Value of delayed goods or services
N = Number of days of delay

A penalty will be limited to 30% of the value of delayed goods or services.

22.3 In addition to a penalty being imposed, the Department reserves the right to act in accordance with paragraph 21.6 of the General Conditions of Contract (GCC), which reads "Upon delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier."

22.4 The Department may terminate the contract at its sole discretion due to unsatisfactory performance (e.g. poor quality, late delivery, non-delivery, etc.) during the window period of two months, following the occurrence of the unsatisfactory performance.

23 PAYMENTS

23.1 Payments will only be effected by the Department in the following cases:

23.1.1 The successful completion of a deliverable/ service in line with the specification/ terms of reference.

23.1.2 Invoices should be delivered/posted or e-mailed to reach the institution that placed the order, timeously.

23.1.3 The invoices must be accompanied by an inspection certificate and/or proof of delivery.

23.2 Companies not registered in terms of Value Added Tax, may not claim VAT on invoices.

24 SERVICING:

All warranty services must be carried out by the local agent / service centre on the prescribed intervals as the warranty stipulates.
These services must be free of charge. (Including the transport to and from the serves centre)

25 TRAINING:

The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.

25.1 Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Centre.

25.2 Training must be provided within 30 days after delivery

26 **DELIVERY & INSTALLATION:** Must be included in the price

26.1 The equipment must be delivered to Centre in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services

26.2 The equipment will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier

26.3 Should any deviations from the specifications occur during inspection; the equipment will not be accepted.

26.4 The successful bidder should issue the COC (Certificate of Competency) on commissioning of equipment.

27 WARRANTY:

27.1 The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.

28 GUARANTEE:

28.1 Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.

29 SETTLEMENT OF DISPUTES

29.1 Should any dispute arise from the contract paragraph 27 of the General Conditions of Contract shall apply.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder..... Bid number: **KZN03/2022**

Closing Time: **11:00** on the **26 September 2022**

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID

ITEM NUMBER	DESCRIPTION	QUOTED PRICE (PRICE MUST BE FIRM AND INCLUDE ALL APPLICABLE TAXES)
1	PMB BAKERY EQUIPMENT AND ACCESSORIES	R---------- (Total bid price)
2	DURBAN BAKERY EQUIPMENT AND ACCESSORIES	R---------- (Total bid price)
3	EMPANGENI BAKERY EQUIPMENT AND ACCESSORIES	R---------- (Total bid price)

"ALL APPLICABLE TAXES" includes Value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

NOTE: According to the VAT Act, 1991 (Act No. 89 of 1991), all contract prices are inclusive of 15% Value-Added Tax (VAT), except in the case of a person that is not required to register for Value-Added Tax.

Required by: .....

At: .....

.....

Brand and model: .....

Country of origin: .....

Does the offer comply with the specification?	*	Yes	No

If not to specification, indicate deviation(s) .....

Period required for delivery .....

Delivery basis (al delivery costs must be included in the bid price) .....

Are you the actual manufacturer/dealer (who normally keeps stock of the required items)?	*	Yes	No

If not, kindly indicate the following:

What value will you add to the contract? .....

.....

Details of your supplier (manufacturer/producer/dealer) from whom you will source the item. .....

.....

Name of supplier: ... .

Physical Address: .....

Telephone number:

E-mail address:

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

*Mark the relevant block with an X

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000

1.2 The 80/20 preference point system will be applicable to this tender

1.3 Points for this bid shall be awarded for:

(a) Price; and
(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
(b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) **"Functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) **"prices"** includes all applicable taxes less all unconditional discounts;

(h) **"proof of B-BBEE status level of contributor"** means:

1) B-BBEE Status level certificate issued by an authorized body or person;
2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80\left(1 - \frac{Pt - P\min}{P\min}\right)$$

Where:

Ps = Points scored for price of bid under consideration
Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = ...(maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(***Tick applicable box***)

YES		NO	

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted .....%
ii) The name of the sub-contractor .....
iii) The B-BBEE status level of the sub-contractor .....
iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	

v) **Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:**

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. **DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm: .....

8.2 VAT registration number: .....

8.3 Company registration number: .....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One person business/sole propriety
Close corporation
Company
(Pty) Limited
[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

Manufacturer
Supplier
Professional service provider
Other service providers, e.g. transporter, etc.
[*TICK APPLICABLE BOX*]

8.7 Total number of years the company/ firm has been in business: ..... years

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBBE status level of contributor indicated in

paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES

1. .....

2. .....

.....
SIGNATURE(S) OF BIDDERS(S)

DATE: .....

ADDRESS .....

.....

.....

CHECKLIST: COMPILATION OF BID DOCUMENTS FOR THE SUPPLY OF GENERAL ITEMS			
		Yes	No
1.	Did you take note that bids must be submitted in a sealed envelope. The name and address of the bidder, the bid number and closing date must be indicated on the envelope. The envelope must not contain documents relating to any other bid. (see cover letter to bid documents)?		
2.	**Have you attached certified copies of your CIPLA and ID documents? Valid and original/certified copy of B-BBEE Certificate; or Sworn affidavit for B-BBEE Exempted Micro Enterprise/ B-BBEE Qualifying Small Enterprise (Certification may not be older than three (3) months)**		
3.	Did you sign the SBD 1 form?		
4	Are you registered on the Central Supplier Database?		
5.	Are your tax matters in order on the Central Supplier Database?		
6.	Did you take note that quantities are only estimated and cannot be guaranteed? (See paragraph 5.1 of the special conditions)		
7	**Did you take note of the documents that need to be in an original format (See paragraph 6.3 of Special Conditions)**		
8.	If you are not the actual manufacturer and source the products from another company, did you obtain and attach a supplier's letter (see BD 27-form and paragraph 7.2.2 to 7.2.2.3 of the Special Conditions of Contract)?		
9	Did you take note of the consequences should you omit to attach the completed and signed BD27 (see paragraph 7.2.2.1 special conditions)?		
10.	Did you take note that firm prices (including VAT) are called for (see pricing schedule form SBD 3.1 and paragraph 12 of the Special Conditions of Contract)?		
11.	Is the SBD 4 (Bidder's disclosure) completed and signed as required?		
12.	Is the SBD 6.1-form completed and signed and has documentary proof of points claimed been provided?		
13.	Are the BD 6.1 and 6.2 completed, signed and stamped. (See paragraph 7.2.3, 7.2.3.1 and 7.2.3.2 of special conditions		
14.	Take note that no late bids will be considered!		

correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

BD 27

AUTHORISATION DECLARATION: CONFIRMATION OF SUPPLY AND FINANCIAL ARRANGEMENTS BETWEEN THE BIDDER AND THIRD PARTY

BID NUMBER: KZN03/2022

DESCRIPTION: SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES/ ADDITIONAL ITEMS TO PIETERMARITZBURG, DURBAN AND EMPANGENI MANAGEMENT AREAS FOR A PERIOD OF 01 MONTH: KWAZULU-NATAL REGION: DEPARTMENT OF CORRECTIONAL SERVICES.

NAME OF BIDDER: _____

CLOSING DATE: 26 SEPTEMBER 2022

Are you sourcing the goods or services from a third party? .....

If you have answered YES to the above question, please provide full details from whom the items will be sourced/delivered, in the space provided on the pricing schedule (SBD 3).

DECLARATION BY THE BIDDER WHERE THE BIDDER IS SOURCING THE GOODS OR SERVICES FROM A THIRD PARTY:

1. I, _____ (Bidder) hereby declare the following:
   - The goods or services listed below, is being sourced from a third party in order to comply with the terms and conditions of the bid.
   - The third party has been informed of the terms and conditions of the bid and the third party is acquainted with the said terms and the description of the goods or services listed on the SBD 3 (Pricing Schedule).
   - The unconditional written undertaking to supply the goods or services listed in the SBD 3 (Pricing Schedule) in accordance with the terms and conditions of the bid document for the duration of the contract has been received from the third party. See confirmation below.
   - It is confirmed that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party.
2. The information contained herein is true and correct.
3. Failure to submit the BD 27 may invalidate the bid.
4. It is acknowledged that the Department reserves the right to verify the information contained herein and if found to be false or incorrect, the Department may invoke any remedies available to it in the bid documents.

SIGNATURE BY THE BIDDER:

Signed at _____ **on the** _____ **day of** _____ **20**__

Signature _____ **Full name** _____

Designation _____

THIRD PARTY UNDERTAKING

Note:

- **A separate Undertaking must be completed by each Third Party;**
- **A letter issued on the official letterhead of the third party addressing the information below is acceptable.**

To be completed by the third party

Name of Third Party: _____

Physical Address: _____

Telephone number: _____

Facsimile number: _____

E-mail address: _____

It is hereby confirmed that a mutual agreement has been reached between myself and the bidder is therefore authorised to include the products listed in the SBD 3(Pricing Schedule)

We confirm that we have firm supply and financial arrangements in place, and have familiarized ourselves with the item descriptions, specifications and bid conditions relating to the item/s listed in the table above.

SIGNATURE BY THE THIRD PARTY:

Signature: _____ **Full name:** _____

Designation: _____

Date: _____

BID NUMBER: KZN03/2022

SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES / ADDITIONAL ITEMS: DEPARTMENT OF CORRECTIONAL SERVICES: KZN REGION: PIETERMARITZBURG, DURBAN AND EMPANGENI FOR 1 MONTH.

SITE INSPECTION

DEPARTMENT OF CORRECTIONAL SERVICES

COMPULSORY SITE INSPECTION:

Prospective bidders must visit the premises to determine the extent of the services required. A completed site-inspection certificate must be submitted together with the bid document.

Date:	5 - 9 September 2022 – appointment to be made with Mr T. Nene
Time:	10H00 – 15H00
Venue:	**Pietermaritzburg Correctional Services** **Eugene Marais Road** **Napierville, Pietermaritzburg** **3200**

Bidders are requested to report at **Pietermaritzburg Supply Chain** before 10H00. Enquiries regarding the site visit can be directed to Mr T. Nene at telephone number (033) 845 5620

This is to certify that ..... of (the

company) ..... visited and inspected the site /

premises on the ..... day of ..... 2022, and is therefore

familiar with the circumstances and the scope of the services to be rendered.

....
BIDDER OFFICIAL

.....
RANK

DEPARTMENTAL STAMP

BID NUMBER: KZN03/2022

SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES / ADDITIONAL ITEMS: DEPARTMENT OF CORRECTIONAL SERVICES: KZN REGION: PIETERMARITZBURG, DURBAN AND EMPANGENI FOR 1 MONTH.

SITE INSPECTION

DEPARTMENT OF CORRECTIONAL SERVICES

COMPULSORY SITE INSPECTION:

Prospective bidders must visit the premises to determine the extent of the services required. A completed site-inspection certificate must be submitted together with the bid document.

Date:	5 - 9 September 2022 – appointment to be made with Mr C Kruger
Time:	10H00 – 15H00
Venue:	**Durban Correctional Services** **1 Harry Gwala Road** **Westville, 3630**

Bidders are requested to report at **Durban Supply Chain** before 10H00. Enquiries regarding the site visit can be directed to Mr C Kruger at telephone number (031) 204 8821 / 8933 / 8934

This is to certify that ..... of (the company) ..... visited and inspected the site / premises on the ..... day of ..... 2022, and is therefore familiar with the circumstances and the scope of the services to be rendered.

.....
BIDDER

.....
OFFICIAL

.....
RANK

DEPARTMENTAL STAMP

BID NUMBER: KZN03/2022

SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES / ADDITIONAL ITEMS: DEPARTMENT OF CORRECTIONAL SERVICES: KZN REGION: PIETERMARITZBURG, DURBAN AND EMPANGENI FOR 1 MONTH.

SITE INSPECTION

DEPARTMENT OF CORRECTIONAL SERVICES

COMPULSORY SITE INSPECTION:

Prospective bidders must visit the premises to determine the extent of the services required. A completed site-inspection certificate must be submitted together with the bid document.

Date:	5 - 9 September 2022 – appointment to be made with Mr SD Mchunu
Time:	10H00 – 15H00
Venue:	**Empangeni Correctional Services** **R34 Melmoth Road** **Empangeni, 3880**

Bidders are requested to report at **Empangeni Supply Chain** before 10H00. Enquiries regarding the site visit can be directed to Mr SD Mchunu at telephone number (035) 902 3700 / 3699

This is to certify that ..... of (the company) ..... visited and inspected the site / premises on the ..... day of ..... 2022, and is therefore familiar with the circumstances and the scope of the services to be rendered.

..... BIDDER

..... OFFICIAL

..... RANK

DEPARTMENTAL STAMP

BID NUMBER: KZN 03/2022

DESCRIPTION: SUPPLY, DELIVERY AND INSTALLATION OF BAKERY EQUIPMENT AND ITS ACCESSORIES / ADDITIONAL ITEMS TO PIETERMARITZBURG, DURBAN AND EMPANGENI MANAGEMENT AREAS FOR A PERIOD OF 01 MONTH: KWAZULU-NATAL REGION: DEPARTMENT OF CORRECTIONAL SERVICES.

COMPULSORY INFORMATION MEETING

DEPARTMENT OF CORRECTIONAL SERVICES

Prospective bidders must attend the compulsory information meeting to acquaint themselves with the extent of the services required. A completed attendance certificate must be submitted together with the bid document.

Date:	**31 August 2022**
Time:	**10H00**
Venue:	**Pietermaritzburg Correctional Services** **Club hall** **Eugene Marais Road** **Napierville** **Pietermaritzburg** **3200**

This is to certify that ..... of (the company)

..... attended the compulsory information meeting on the

..... day of ..... 2022.

.....
BIDDER

.....
OFFICIAL

.....
RANK

DEPARTMENTAL STAMP

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF AN INDUSTRIAL BREAD BAKING OVEN TO THE DEPARTMENT OF CORRECTIONAL SERVICES: PIETERMARITZBURG.

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	BREAD BAKING OVEN WITH THE CAPACITY FOR 240 LOAFS X 02 (Two) **INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE / FEMALE) WITH CABLES**	
1.	**MACHINE FEATURES**	
1.1	Must have a gear driven platform system	
1.2	Must have an automatic steaming system	
1.3	Must have a user-friendly operating system	
1.4	Must be able to bake 240 of 800gr loaves of bread at one time.	
1.5	Dimensions: Length: ± 2 655 mm Height: ± 2 375 mm Width: ± 1 720 mm	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	**Motor:** Power Rating of motor Not less than 87kW Not less than 340 Volts and 3 Phase	
2.2	**Oven:** Power supply voltage of oven	
3.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
3.1	8 x 120 Loaf Platform stainless trollies	
3.2	240 x 800gr mild steel bread pan with lids	
3.3	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge. (including the transport to and from the serves center)	
3.4	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
3.5	**Delivery:**	
	Must be included in the price	
	The oven must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The oven will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the oven will not be accepted.	
3.6	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
3.7	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF A HYDRAULIC DOUGH DIVIDER TO THE DEPARTMENT OF CORRECTIONAL SERVICES: PIETERMARITZBURG

SPECIFICATION NO: DCS-

ITEMS	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	HYDRAULIC DOUGH DIVIDER X 01 (One) **MUST BE ABLE TO DIVIDE 16 KG DOUGH IN TO 20 DIVISIONS INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE AND FEMALE) WITH ELECTRICAL CABLE.**	
1.	**MACHINE FEATURES**	
1.1	Heavy framed body	
1.2	Emergency stop button	
1.3	Easy controls	
1.4	Soft dough handling	
1.5	No excess compression	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	Dough Capacity: Not less than 16 kg	
2.2	Number of Divisions: Not less than 20	
2.3	Weight range for dough pieces: Between 100g and 1 000g	
3.	**ELECTRICAL SPECIFICATIONS**	
3.1	The motor not less than 3PHASE, 50/60 HERTZ, 6/3.5A	
3.2	Power rating: Not less than 1.5 kw	
4.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
4.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge. (including the transport to and from the serves center)	
4.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
4.3	**Delivery:**	
	Must be included in the price	

	The dough divider must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The dough divider will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the dough divider will not be accepted.	
4.4	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF A SPIRAL DOUGH MIXER TO THE DEPARTMENT OF CORRECTIONAL SERVICES: PIETERMARITZBURG

SPECIFICATION NO: DCS-

ITEMS	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	SPIRAL DOUGH MIXER X 01 (One) **MIXER MUST BE ABLE TO MIX 125KG DRY FLOUR IN TO 200KG DOUGH** **INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE AND FEMALE) WITH ELECTRICAL CABLE.**	
1.	**MACHINE FEATURES**	
1.1	The mixer must have a two-speed spiral mixing arm.	
1.2	The rotation of bowl must be provided with direction change	
1.3	The mixer must have a solid and robust construction	
1.4	The mixer display timer must be a fixed component	
1.5	Transmission with two motors	
1.6	Cover: The safety cover must be constructed out of stainless steel	
1.7	The mixer must suitable for all types of dough	
1.8	Bowl must be manufactured out of stainless steel	
1.9	The mixer must be equipped with a sealed bearing on the mixing bowl	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	Dough Capacity: Not less than 200 kg	
2.2	Flour Capacity: Not less than 125 kg	
2.3	Bowl Diameter: Not less than 850 mm	
2.4	Transmission must be belt driven	
2.5	Spiral speed: **Slow**: Not less than 98 rpm **Fast:** Not less than 196 rpm	
3.	**ELECTRICAL SPECIFICATIONS**	
3.1	The motor not less than 3 PHASE, 50/60 HERTZ	
3.2	Spiral Hook Motor: Not less than 12 kW	
3.3	Bowl Motor: Not less than 1.5 kW	
4.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
4.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	

	These services must be free of charge. (including the transport to and from the serves center)	
4.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
4.3	**Delivery:**	
	Must be included in the price	
	The dough mixer must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The dough mixer will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the dough mixer will not be accepted.	
4.4	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF A HYDRAULIC DOUGH DIVIDER TO THE DEPARTMENT OF CORRECTIONAL SERVICES: DURBAN

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	HYDRAULIC DOUGH DIVIDER MUST BE ABLE TO DIVIDE 16 KG DOUGH IN TO 20 DIVISIONS INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE AND FEMALE) WITH ELECTRICAL CABLE.	
1.	**MACHINE FEATURES**	
1.1	Heavy framed body	
1.2	Emergency stop button	
1.3	Easy controls	
1.4	Soft dough handling	
1.5	No excess compression	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	Dough Capacity: Not less than 16 kg	
2.2	Number of Divisions: Not less than 20	
2.3	Weight range for dough pieces: Between 100g and 1 000g	
3.	**ELECTRICAL SPECIFICATIONS**	
3.1	The motor not less than 3PHASE 50/60 HERTZ, 6/3.5A	
3.2	Power rating: Not less than 1.5 kw	
4.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
4.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves center)	
4.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
4.3	**Delivery:**	
	Must be included in the price	
	The dough divider must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The dough divider will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the dough divider will not be accepted.	
4.4	**Warranty:**	

	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF A SPIRAL DOUGH MIXER TO THE DEPARTMENT OF CORRECTIONAL SERVICES: DURBAN

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	SPIRAL DOUGH MIXER **MIXER MUST BE ABLE TO MIX 125KG DRY FLOUR IN TO 200KG DOUGH INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE AND FEMALE) WITH ELECTRICAL CABLE.**	
1.	**MACHINE FEATURES**	
1.1	The mixer must have a two-speed spiral mixing arm.	
1.2	The rotation of bowl must be provided with direction change	
1.3	The mixer must have a solid and robust construction	
1.4	The mixer display timer must be a fixed component	
1.5	Transmission with two motors	
1.6	Cover: The safety cover must be constructed out of stainless steel	
1.7	The mixer must suitable for all types of dough	
1.8	Bowl must be manufactured out of stainless steel	
1.9	The mixer must be equipped with a sealed bearing on the mixing bowl	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	Dough Capacity: Not less than 200 kg	
2.2	Flour Capacity: Not less than 125 kg	
2.3	Bowl Diameter: Not less than 850 mm	
2.4	Transmission must be belt driven	
2.5	Spiral speed: **Slow:** Not less than 98 rpm **Fast:** Not less than 196 rpm	
3.	**ELECTRICAL SPECIFICATIONS**	
3.1	The motor not less than 3 PHASE, 50/60 HERTZ	
3.2	Spiral Hook Motor: Not less than 12 kW	
3.3	Bowl Motor: Not less than 1.5 kW	
4.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
4.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge. (including the transport to and from the serves center)	
4.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	

	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
4.3	**Delivery:**	
	Must be included in the price	
	The dough mixer must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The dough mixer will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the dough mixer will not be accepted.	
4.4	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY OF ACCESSORIES / ADDITIONAL ITEMS AS INDICATED TO THE DEPARTMENT OF CORRECTIONAL SERVICES: DURBAN

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
1.	Heavy duty dumping table 915x750mm S/S	
2.	S/S Splash back table with galvanized under shelf 2250x750mm	
3.	30 kg Electronic combination scale 1g div	
4.	Insulated Spec tank 695mm(h) X 850mm(l) X 410mm(w)	
5.	Carbsolve 15 kg(once off)	
6.	Scoops aluminum round bottom	
7.	White wheelie bins 240 lt	
8.	Blue Bread crates (10 loaves per crate)	
9.	Oven mitts 600mm silicone (pairs)	
10.	Dough scrapers	
11.	White PVC gumboots: Size: 7 Size: 8 Size: 9 Size: 10 Size: 11	
12.	White PVC Aprons Sizes: Small, Medium & Large	
13.	Food handler mop caps Sizes: 26cm, 27cm & 28cm	
14.	LED Insect / Fly Killer Mountable	
15.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
15.1	**Servicing: (Where applicable)**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves center)	
15.2	**Training: (Where applicable)**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
15.3	**Delivery:**	
	Must be included in the price	
	The items / accessories must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The items / accessories will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the items / accessories will not be accepted.	
15.4	**Warranty: (Where applicable)**	

	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
15.5	**Guarantee: (Where applicable)**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

BILL OF QUANTITIES (BOQ) AS INDICATED FOR THE DEPARTMENT OF CORRECTIONAL SERVICES: DURBAN

BOQ NO: DCS-

NR.	ITEMS DESCRIPTIONS	QUANTITY	Price per Unit
1.			
1.1	Rotary Rack Oven Electric (240 loaves per bake with canopy & extractor)	2	R.....
1.2	8 x 120 Loaf Platform stainless trollies	8	R.....
1.3	240 x 800gr mild steel bread pans c/w lids and "DCS" embossed (BO4)	240	R.....
2	S/S Proover (4 rack, 4 door)	1	R.....
3	Spiral Dough mixer (200kg)	1	R.....
4	Bread moulder (450mm)	2	R.....
5	Hydraulic dough divider D20-M	1	R.....
6	Single gravity feed bread slicer 13mm	1	R.....
7	Heavy duty dumping table 915x750mm S/S	1	R.....
8	S/S Splash back table with galvanized under shelf 2250x750mm	3	R.....
9	30 kg Electronic combination scale 1g div	2	R.....
10	Insulated Spec tank 695mm(h) X 850mm(l) X 410mm(w)	1	R.....
11	Carbsolve 15 kg(once off)	1	R.....
12	Scoops aluminum round bottom	10	R.....
13	White wheelie bins 240 lt	5	R.....
14	Blue Bread crates (10 loaves per crate)	700	R.....
15	Oven mitts 600mm silicone (pairs)	10	R.....
16	Dough scrapers	10	R.....
17	White gumboots: Size: 7 Size: 8 Size: 9 Size: 10 Size: 11	 10 10 10 10 5	R.....
18	White aprons Sizes: Small, Medium & Large	 20	R.....
19	Food handler mop caps	5 000	R.....
20	LED Insect / Fly Killer Mountable	2	R.....

(THE TOTAL BID PRICE TO BE CARRIED FORWARD TO SBD 3.1)

NB: The above items will be awarded as a whole to one bidder (to supply all the listed items on the Bills of Quantities) therefore bidders must quote for all items, failing which the bid will not be considered.

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF AN INDUSTRIAL BREAD BAKING OVEN TO THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

SPECIFICATION NO: DCS-

ITEM	DESCRIPTION	INDICATE COMPLY / NOT COMPLY
	BREAD BAKING OVEN WITH THE CAPACITY FOR 240 LOAFS INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLET (MALE/FEMALE) WITH CABLES	
1.	**MACHINE FEATURES**	
1.1	Must have a gear driven platform system	
1.2	Must have an automatic steaming system	
1.3	Must have a user friendly operating system	
1.4	Must be able to bake 240 of 800gr loaves of bread at one time.	
1.5	Dimensions: Length: ± 2 655 mm Height: ± 2 375 mm Width: ± 1 720 mm	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	**Motor:** Power Rating of motor Not less than 87kW Not less than 340 Volts and 3 Phase	
2.2	**Oven:** Power supply voltage of oven	
3.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
3.1	8 x 120 Loaf Platform stainless trollies	
3.2	240 x 800gr mild steel bread pan with lids	
3.3	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves center)	
3.4	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
3.5	**Delivery:**	
	Must be included in the price	
	The oven must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The oven will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	

ITEM	DESCRIPTION	INDICATE COMPLY / NOT COMPLY
	Should any deviations from the specifications occur during inspection, the oven will not be accepted.	
3.6	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
3.7	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF INDUSTRIAL DOUGH MOULDER / ROLLER TO THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

SPECIFICATION NO. DCS-

	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	BREAD MOULDER INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE AND 3 PHASE SOCKET OUTLETS (MALE/FEMALE) WITH CABLE	
1.	The moulder frame must be entirely welded from steel plates and heat treated to relieve stress by tempering.	
2.	The moulder must be mounted on wheels.	
3.	The moulder must have a scaling range of between 50 -1000 grams.	
4.	The moulder must have a capacity of approximately 1000 pieces of dough per hour.	
5.	The moulder must have an easy operating control panel.	
6.	The moulder must be able to regulate the moulding pressure (spring loaded pressure board) as well as the length of the dough pieces.	
7.	The rollers and moulding belt must be of non- stick nylon compound.	
8.	The teeth of the gears as well as the chain of the drive gear must be hardened.	
9.	The moulder drive must be equipped with heavy duty bearings.	
10.	The moulder must be able to work from a 380 Volt three phase neutral and earth power supply.	
11.	The moulder must be equipped with a grease pan.	
12.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
12.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service centre on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves centre)	
12.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Centre.	
	Please confirm that training will be provided within 30 days after delivery	
12.3	**Delivery:**	
	Must be included in the price	
	The dough moulder must be delivered to Centre in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The dough moulder will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the dough moulder will not be accepted.	
12.4	**Warranty:**	

	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
12.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

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	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY, INSTALLATION AND COMMISSIONING OF A SINGLE GRAVITY FEED BREAD SLICER 13MM TO THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
	SINGLE GRAVITY FEED BREAD SLICER 13MM MUST BE ABLE TO SLICE LOAVES AND HAVE A BAGGING MECHANISM AND BE INCLUSIVE OF ACCESSORIES FOR FULL INSTALLATION OF THE MACHINE C/W ELECTRICAL CABLE.	
1.	**MACHINE FEATURES**	
1.1	Optional slicing thickness (12mm to 18mm)	
1.2	Includes hardened shaft with roller bearing block	
1.3	Must have bagging mechanism	
1.4	Must be able to bag "over proofed loaves"	
1.5	Must have a bag closing mechanism	
2.	**MAIN TECHNICAL SPECIFICATIONS**	
2.1	Approximate RPM's: Not less than 1 280	
2.2	Transmission: Belt driven with wheel bearing assembly	
2.3	Blade frame: (mm) Width: Not less than 330 Height: Not less than 315	
2.4	Slice thickness: Not less than 13 mm Optional thickness: 14mm, 16mm and 18 mm	
2.5	Specify Switch Direct On Line (DOL) on/off switch OR Isolator switch	
3.	**ELECTRICAL SPECIFICATIONS**	
3.1	The motor not less than 0.55 kW output	
3.2	Power rating: Not less than 220 V Single phase	
4.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
4.1	**Servicing:**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves center)	
4.2	**Training:**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
4.3	**Delivery:**	
	Must be included in the price	
	The gravity feed bread slicer must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department	

	of Correctional Services	
	The gravity feed bread slicer will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the gravity feed bread slicer will not be accepted.	
4.4	**Warranty:**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
4.5	**Guarantee:**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

SPECIFICATION FOR THE DELIVERY OF ACCESSORIES / ADDITIONAL ITEMS AS INDICATED TO THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

SPECIFICATION NO: DCS-

ITEM	SPECIFICATION	INDICATE COMPLY / NOT COMPLY
1.	Heavy duty dumping table 915x750mm S/S	
2.	S/S Splash back table with galvanized under shelf 2250x750mm	
3.	30 kg Electronic combination scale 1g div	
4.	Insulated Spec tank 695mm(h) X 850mm(l) X 410mm(w)	
5.	Carbsolve 15 kg(once off)	
6.	Scoops aluminum round bottom	
7.	White wheelie bins 240 lt	
8.	Blue Bread crates (10 loaves per crate)	
9.	Oven mitts 600mm silicone (pairs)	
10.	Dough scrapers	
11.	White PVC gumboots: Size: 7 Size: 8 Size: 9 Size: 10 Size: 11	
12.	White PVC Aprons Sizes: Small, Medium & Large	
13.	Food handler mop caps Sizes: 26cm, 27cm & 28cm	
14.	LED Insect / Fly Killer Mountable	
15.	**ACCESSORIES TO BE INCLUDED IN TENDER PRICE**	
15.1	**Servicing: (Where applicable)**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge (including the transport to and from the serves center)	
15.2	**Training: (Where applicable)**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	
	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
15.3	**Delivery:**	
	Must be included in the price	
	The items / accessories must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The items / accessories will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the items / accessories will not be accepted.	

15.4	**Warranty: (Where applicable)**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
15.5	**Guarantee: (Where applicable)**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	

BILL OF QUANTITIES (BOQ) AS INDICATED FOR THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

BOQ NO: DCS-

ITEM	ITEMS DESCRIPTIONS	QUANTITY	Price per Unit
1 1.1 1.2 1.3	Rotary Rack Oven Electric (240 loaves per bake with canopy & extractor) 8 x 120 Loaf Platform stainless trollies 240 x 800gr mild steel bread pans c/w lids and "DCS" embossed (BO4)	2 8 240	R..... R..... R.....
2	S/S Proover (4 rack, 4 door)	1	R.....
3	Spiral Dough mixer (200kg)	1	R.....
4	Bread moulder (450mm)	2	R.....
5	Hydraulic dough divider D20-M	1	R.....
6	Single gravity feed bread slicer 13mm	1	R.....
7	Heavy duty dumping table 915x750mm S/S	1	R.....
8	S/S Splash back table with galvanized under shelf 2250x750mm	3	R.....
9	30 kg Electronic combination scale 1g div	2	R.....
10	Insulated Spec tank 695mm(h) X 850mm(l) X 410mm(w)	1	R.....
11	Carbsolve 15 kg(once off)	1	R.....
12	Scoops aluminum round bottom	10	R.....
13	White wheelie bins 240 lt	5	R.....
14	Blue Bread crates (10 loaves per crate)	600	R.....
15	Oven mitts 600mm silicone (pairs)	10	R.....
16	Dough scrapers	10	R.....
17	White gumboots: Size: 7 Size: 8 Size: 9 Size: 10 Size: 11	 10 10 10 10 5	R.....
18	White aprons Sizes: Small, Medium & Large	20	R.....
19	Food handler mop caps	5 000	R.....
20	LED Insect / Fly Killer Mountable	2	R.....

(THE TOTAL BID PRICE TO BE CARRIED FORWARD TO SBD 3.1)

NB: The above items will be awarded as a whole to one bidder (to supply all the listed items on the Bills of Quantities) therefore bidders must quote for all items, failing which the bid will not be considered.

CHECKLIST FOR EQUIPMENT & ACCESSORIES / ADDITIONAL ITEMS AS INDICATED TO THE DEPARTMENT OF CORRECTIONAL SERVICES: EMPANGENI

NR.	ITEMS DESCRIPTIONS	INDICATE COMPLY / NOT COMPLY
1. 1.1 1.2	Rotary Rack Oven Electric (240 loaves per bake with canopy & extractor) 8 x 120 Loaf Platform stainless trollies 240 x 800gr mild steel bread pans c/w lids and "DCS" embossed (BO4)	
2	S/S Proover (4 rack, 4 door)	
3	Spiral Dough mixer (200kg)	
4	Bread moulder (450mm)	
5	Hydraulic dough divider D20-M	
6	Single gravity feed bread slicer 13mm	
7	Heavy duty dumping table 915x750mm S/S	
8	S/S Splash back table with galvanized under shelf 2250x750mm	
9	30 kg Electronic combination scale 1g div	
10	Insulated Spec tank 695mm(h) X 850mm(l) X 410mm(w)	
11	Carbsolve 15 kg (once off)	
12	Scoops aluminum round bottom	
13	White wheelie bins 240 lt	
14	Blue Bread crates (10 loaves per crate)	
15	Oven mitts 600mm silicone (pairs)	
16	Dough scrapers	
17	White PVC gumboots: Size: 7 Size: 8 Size: 9 Size: 10 Size: 11	
18	White PVC Aprons Sizes: Small, Medium & Large	
19	Food handler mop caps Sizes: 26cm, 27cm & 28cm	
20	LED Insect / Fly Killer Mountable	
21	**Servicing: (Where applicable)**	
	All warranty services must be carried out by the local agent / service center on the prescribed intervals as the warranty stipulates.	
	These services must be free of charge. (including the transport to and from the serves center)	
22	**Training: (Where applicable)**	
	The working of the implement must fully be demonstrated to the bakery officials of the department on the site where it is required during delivery.	

	Independent of the above-mentioned demonstration at least one day's operational training must be provided free of charge to the relevant bakery officials / operators of the Department of Correctional Services at the Center.	
	Please confirm that training will be provided within 30 days after delivery	
23	**Delivery:**	
	Must be included in the price	
	The items / accessories must be delivered to Center in the presence of a representative of the supplier and relevant bakery officials of the Department of Correctional Services	
	The items / accessories will be inspected by relevant bakery officials of the Department of Correctional Services in the presence of the supplier	
	Should any deviations from the specifications occur during inspection, the items / accessories will not be accepted.	
24	**Warranty: (Where applicable)**	
	The item(s) supplied shall have no defect arising from design, materials, workmanship or any act or omission of the supplier, that may develop under normal use of the item(s) supplied.	
25	**Guarantee: (Where applicable)**	
	Apart from the stipulations in par 15 of the General Conditions of Contract, the guarantee period must be 12 months or more as per par 15.2, whichever period concludes earlier.	