

BID HO 4/2020: SUPPLY, DELIVERY AND OFF-LOADING OF NUTRITIONAL PRODUCTS (PERISHABLE PROVISIONS/ NON-PERISHABLE PROVISIONS) TO THE DEPARTMENT OF CORRECTIONAL SERVICES FOR THE PERIOD OF FIVE (5) YEARS: DEPARTMENT OF CORRECTIONAL SERVICES

Questions raised by bidders through email.

Question	Question by bidder(s)	Response by DCS
	I would like to know do I have to subcontract as a black women as I'm under EME's	Yes, Subcontracting is the pre-qualifying criteria/requirement from paragraph 16.1.1.2 of the Special Conditions “Bidders must submit proof of the subcontracting agreement signed by both the bidder and to whom he/she subcontracted.”
	<p>Can a company that signed a subcontractors' agreement with another company bidding for this tender, bid for the same tender and have a subcontractor's agreement with another company?</p> <p>Can a bidder use a subcontractor that is not in your search list or subcontractors list you provided on CSD but registered in the CSD for the required commodities?</p>	You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.
	I hope this email finds you well. I am emailing you this in connection with the Tender that is due on	<p>Use the link:</p> <p>https://etenders.treasury.gov.za/content/supply-delivery-and-</p>

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	<p>Wednesday.</p> <p>I have tried to find it on the website but cannot get a hold of the form that needs to be filled in.</p> <p>If you do have a copy of the form or the direct link please let me know.</p>	<p>loading-nutritional-products-perishable-provisions-non-perishable</p>
	<p>Could you please email me the tender documents for the above mentioned tender (HO4/2020) advertised in the tender bulletin of the 20/11/2020.</p>	<p>See the link:</p> <p>https://etenders.treasury.gov.za/content/supply-delivery-and-loading-nutritional-products-perishable-provisions-non-perishable</p>
	<p>Kindly confirm if the above-mentioned tender can be dropped at any tender box that has been identified or one has to strictly submit to a particular region.</p>	<p>You must submit to relevant closing location as indicated on Annexure C from the bid document.</p>
	<p>I'd like to ask which area does Rooigrond Management area falls under.</p>	<p>Please refer to Annexure D:</p> <p>Rooigrond Management Area falls under Limpopo,</p>

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		Mpumalanga and North West (LMN) Region
	<p>In respect of : Certification of Compliance on Transportation of Perishable Food Mandatory Requirement.</p> <p>Do we also submit the vehicle registration certificate and do we need to get those registration certificates certified?</p> <p>Due to security reasons our supplier is reluctant to give us vehicle registration documents.</p> <p>Is it compulsory to supply vehicle registration certificates?</p>	<p>Yes Certificate of Compliance on Transportation must be submitted as it forms part of the mandatory requirements.</p>
	<p>Please advice on how to do pricing in the food document as there are no quantities...do you price for one item?</p> <p>2ndly I do not see the list if subcontractors, can I select any subcontractor who is qualifying on</p>	<p>Please read Annexure G for quantities</p> <p>The price required if for one unit of measure.</p> <p>You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and</p>

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	<p>CSD?</p> <p>Do I need to include the subcontractor's details?</p> <p>On supporting documents there is a firm from an accountant or auditor, I am not sure what you are looking for.</p>	<p>registered on CSD.</p>
	<p>Can we write more than two brands on the colon?</p>	<p>Yes for the items you are providing the pricing on.</p>
	<p>The SBD requires us to complete SBD 3 – Pricing Schedule</p> <p>I do not find a specific SBD3 document</p> <p>Is there a separate pricing schedule document that we need to complete or does this refer to the Pricing Schedule for each management</p>	<p>It refer to the Pricing Schedule for each management</p>
	<p>Can I request an extension of the closing to the 05/02/2021, please?</p>	<p>No you cannot request any extension; the bid will close on 20 January 2021 at 11:00am as advertised.</p>

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	<p>It's vuyisa from Ezweni Ne Trading I have 1 Question about the subcontractors can I use any company for subcontracting</p> <p>As long as we right something down and it's not related to me Or it's a must that I must use CSD</p>	<p>You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.</p>
	<p>I have struggled to download the afore-said document from the e-tenders portal nor the dcs website. Would your erstwhile office be kind enough to forward the said document to myself at this email address: fullswingtrading404@gmail.com preferably before the end of business today thus affording myself the opportunity to complete the document over the weekend?</p> <p>I would appreciate your utmost consideration.</p>	<p>Use the link: https://etenders.treasury.gov.za/content/supply-delivery-and-loading-nutritional-products-perishable-provisions-non-perishable</p>

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	<p>1) Now that there is Covid19 19 can the 3rd party scan the B27 to me and can I submit the scanned BD27?</p> <p>2) If one is only supplying groceries is there a need to submit the Halaal certificate?</p> <p>3) What is the letter of going concern and will one be penalised should they not submit it?</p>	<p>See paragraph, 16.1.4.5 of the Special Condition of Contract</p> <p><i>“The Department will only accept an original or copy of the completed and signed BD 27 or a letter issued on the official letterhead of the third party addressing the supply arrangements for the required items and it must be attached with the standard bidding documents at the closing date and time of the bid.”</i></p> <p><i>The letter of going concern forms part of the mandatory requirements and failure to submit it will invalidate your bid.</i></p>				
	<p>Can we bid on the province that we are only able to deliver to or must we bid for the whole country</p>	<p>You can bid for management area that you can able to deliver perishables and non-perishables items</p>				
	<p>Kindly see query below regarding the cost break down per item. Please revert. I need to know where on the documents the cost breakdown needs to be indicated.</p>	<p>See paragraph, 20.2.3 of the Special Condition of Contract, “Cost components and proportions”.</p> <table><tr><th>Cost Component</th><th>%</th></tr><tr><td></td><td></td></tr></table>	Cost Component	%		
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		<p><i>(Specific to your commodity – well researched with the industry)</i></p> <p><i>Provision should be made in the item questionnaires for this breakdown</i></p>	Contribution	
		D1- Food product		
		D2 - Labour		
		D3 - Packaging		
		D4 – Transport		
		D5 – Other, (specify)		
		TOTAL (Cost components must add up to 100%)	100 %	
	<p>Regarding cost breakdown per item regarding transport, labour, packaging, food product and other, is there a template that we must utilize or must we create or draft one ourselves?</p> <p>There is no breakdown page for it. Kindly revert</p>	<p>See paragraph, 20.2.3 of the Special Condition of Contract, “Cost components and proportions”.</p>		

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	where it must or can be indicated in the document.	
	Please assist by a clarity on this issue how many documents (attachments) needs to be submitted if you choose more than one region :example KZN , I choose Empangeni, Durban & PMB on a pricing schedule do I have to submit each attachment as well as documents for each pricing schedule selected?	Attach pricing schedules for all management areas of the region you are bidding for and one bid document per region must submit to the relevant closing location as indicated on Annexure C.
	Regarding the abovementioned tender. According to BD 7, “bids that are not accompanied by a certificate will be disregarded” What if I don’t supply halaal products but I am able to supply other products, how is it my bid will be disregarded.	Halaal certificate is only required for Halaal items. Yes you can bid for other items that are not Halaal and attached the relevant certificates as per the Mandatory requirements.

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	In other can I bid for other products except for the halaal products?	
	What is EME and QSE?	<p>“ EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;</p> <p>“QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;</p>
	Please note that we have been trying to contact you since December 2020 – we understand that it	You need to contact National Treasury regarding the CSD

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	<p>was the holidays and now COVID Level 3.</p> <p>Please refer to the attached e/mail sent to you regarding clarity on our company name not appearing on CSD list of the sub-contractors. (see attached CSD report reflecting FOOD and BEVERAGES</p>	<p>registration issues.</p>
	<p>We have a concern that our company is not on CSD supplier database for food distribution.</p> <p>Our company is registered on CSD and we are supplying DCS with food and groceries currently.</p> <p>Kindly confirm how this can be corrected so that our company appears on the list of sub-contractors</p> <p>See attached CSD report.</p>	<p>You need to contact National Treasury regarding the CSD registration issues.</p>
	<p>Can I remove the pages of items I'm not bidding for to make the document small?</p>	<p>No, you must attach all pages as per the bid document.</p>

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	<p>Kindly assist with this error that I keep getting when searching for a sub-contractor, It has not been working for over a week.</p> <p>Description 1: it shows that there are 47 pages but when I click on the next page arrow, it gives the error that I must contact you(see below)</p>	<p>You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.</p>
	<p>With regards to the “Local Content Declaration – Summary Schedule” do we need to complete one for each pricing schedule depending on how many management areas I am doing or there is no need to complete it if all products offered are 100% local.</p>	<p>Yes you need to complete one set of SBD 6.2 together with the Annexures applicable to the item you are bidding for.</p>
	<p>I have read the clause on the contracts and bidders. Does my supplier have to be a level 4? I am a level 1 and our company has already taken a</p>	

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	fall through the pandemic. Now it's the clause that makes it impossible to quote. However I have sent my tender with a letter. Hope I am successful.	
	<p>We have a business with 51% black shareholding. I notice that sub-contracting is now a condition of the tender. Please see page 7 of the presentation attached. Will I also have to sub-contract? Yes you need subcontract as prequalifying criteria for this bid</p> <p>The pricing schedule appears to only allow one price per management area. See example attached. Surely this cannot be right as we do not have bakeries in all the centres of the Grootvlei management area. If we have to sub-contract the other areas, the prices will clearly have to differ.</p>	Yes every bidder submitting a tender must sub-contract 30% as a requirement of this bid.
	<p>We have a concern that our company is not on CSD supplier database for food distribution.</p> <p>Our company is registered on CSD and we are</p>	You need to contact National Treasury regarding the CSD registration issues.

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	<p>supplying DCS with food and groceries currently.</p> <p>Kindly confirm how this can be corrected so that our company appears on the list of sub-contractors</p> <p>See attached CSD report.</p>	
	<p>In terms of Subcontractors, which documents are they supposed to submit between the following ?</p> <ol style="list-style-type: none"> 1. Ck documents 2, Tax Clearance 3, ID copy 4. BEE certificate 	<p>You need to submit the sub-contracting agreement as per the special condition requirements.</p>
	<p>1. if we do not get prices for specific items is it fine if we do not quote the item and just put NA or Not Quoting, or we have to quote on everything</p> <p>2. If we are only doing Gauteng or Western Cape</p>	<p>You are only required to provide the pricing for items you are quoting on.</p>

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	region do we have to put the bid document and bind it all together with the pricing schedule or we have to separate them and also put everything on separate envelopes or everything has to be binded together and put into one envelope	
	Kindly email me the tender document for Tender number: H04/2020	Use the link: https://etenders.treasury.gov.za/content/supply-delivery-and-loading-nutritional-products-perishable-provisions-non-perishable
	Kindly assist me on how to complete the annexures where they require the total quantity of items/products when it is not provided?	You are only required to provide the pricing for items you are quoting on. You are required to provide pricing for one (1) unit of measure.
	Is it possible to use only one /the same subcontractor for all 6 regions?	
	Please clarify on which one is being filled correctly, must we put the number of daily intake as our	You are required to provide pricing for one (1) unit of measure.

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	quantity?	
	My company is registered as PTY (Ltd) and also registered at CSD but we are not a manufacture we source and sell, are we still required to registrar as a third party.	Yes if you are not a manufacturer.
	We would like assistance regarding Tender Documents for Bid Number H 04/2020. We all looking for the Annexure that has the quantities for the specific products. Your assistance would be much appreciated.	Please check Annexure G for quantities
	Can a company that signed a subcontractors' agreement with another company bidding for this tender, bid for the same tender and have a subcontractor's agreement with another company?	No, it not advisable to do so.
	Can a bidder use a subcontractor that is not in your	Yes, you can subcontract to any company which is EMEs or

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	search list or subcontractors list you provided on CSD but registered in the CSD for the required commodities?	QSEs which are at least 51% owned by black people and registered on CSD.
	<p>Nowhere in the bid documents is it compulsory or mandatory that the bidder must only use EMS or QSE suppliers from your list</p> <p>So we don't have the same and common understanding</p> <p>As far as we are concerned it is only a recommendation</p> <p>There are many such supplier per region and we have signed agreements with them who are listed on the csd list and do the food business</p> <p>As this late hour we simply cannot engage with</p>	Yes, you can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.

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	<p>new unknown suppliers</p> <p>Kindly clarify</p>	
	<p>if I am bidding for a different management area is it important to use different sub-contractor or its fine to use one sub-contractor</p> <p>I can't find the pricing schedule for North west province</p>	<p>No, it not advisable to do so.</p> <p>You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.</p>
	<p>Is it mandatory to sub-contract from the list found on csd or if I have a company I want to sub-contract I can simply have an agreement with them?</p> <p>Also which of their documents must I attach to my bid</p>	<p>Yes you must attach the whole pricing schedule for the management area you are interested in.</p>

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	Do I need to attach the entire pricing schedule of the prison or I can attach only the commodities I am bidding for on the pricing schedule?	
	<p>Please refer to the attached e/mail sent to you regarding clarity on our company name not appearing on CSD list of the sub-contractors. (see attached CSD report reflecting FOOD and BEVERAGES</p> <p>Kindly advise if we may still proceed with the tendering process.</p>	You need to contact National Treasury regarding the CSD registration issues.
	Another challenge, the butchers / abattoirs don't want to give out copies of their halaal certificates without an order...	See paragraph, 16.1.4.5 of the Special Condition of Contract <i>"The Department will only accept an original or copy of the completed and signed BD 27 or a letter issued on the official letterhead of the third party addressing the supply arrangements for the required items and it must be attached</i>

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		<i>with the standard bidding documents at the closing date and time of the bid.”</i>
	<p>Can a company that signed a subcontractors' agreement with another company bidding for this tender, bid for the same tender and have a subcontractor's agreement with another company?</p> <p>Can a bidder use a subcontractor that is not in your search list or subcontractors list you provided on CSD but registered in the CSD for the required commodities?</p>	<p>No, it not advisable to do so.</p> <p>Yes, you can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.</p>
	<p>I want to understand issue of subcontract cause method that I see on the document I don't understand it, I tried to follow instructions and submitted but & it said is successfully but still no respond. I don't know if I'm allowed to go and do quotation to other companies that I know or is only</p>	<p>You can subcontract to any company which is EMEs or QSEs which are at least 51% owned by black people and registered on CSD.</p>

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	<p>that method that we must follow. If is that method only so what must I do to get quotations quickly cause time is running and I fail to reach you.</p> <p>Please respond as soon as possible to know what I must do. I really need this project & my hope is on it please.</p>	
	<p>I would like to know if I can choose 1 or 2 items to supply in the pricing schedule. E.g., if I choose fruit & vegetables only or I choose the dry stuff only and not everything.</p>	<p>Yes you choose any time you are interested in.</p>
	<p>I hope this email finds you well, a quick one, on annex c do we put the unit price on all local columns and add all units amount.</p> <p>Annex e on the value column do we put total amount from annex c or do we put in % of the local content.</p>	<p>Yes, kindly read the guideline regarding the local content.</p>

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<i>Question</i>	<i>Question by bidder(s)</i>	<i>Response by DCS</i>
	Have a blessed day.	