

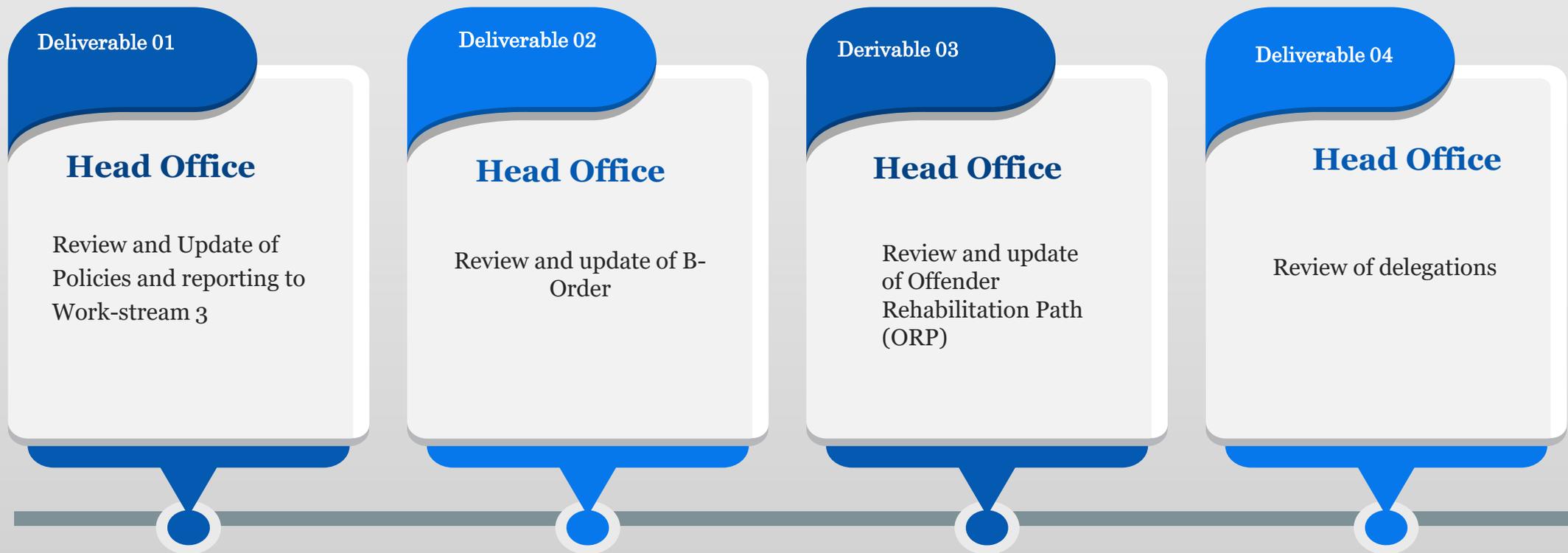
2022 STRATEGIC PLANNING SESSION

OPERATIONS MANAGEMENT FRAMEWORK PHASE II

WORKSTREAM III: GOVERNANCE

DATE: 08 DECEMBER 2022

Project deliverables



Project Status Summary

- Delegations of Authority were finalized and gazetted on 23 March 2020. The NC directed that all delegations must be reviewed. The process already commenced and inputs requested. The delegations will be presented to the NC for consideration before the end of December 2022.
- Several policies were presented to National Policies and Procedures Coordinating Committee (NPPCC) which sits on scheduled dates to review and consider updating of policies presented. In the last sitting the Risk Profile Management Policy, Promotion Policy, and Information Management Policy were considered and recommended for further processing for approval. To date, fourteen (14) policies have been approved.
- Though the B-Order was reviewed and considered for approval by the B-Order team appointed for such. There are some chapters that still require further review to align to existing policies and procedure manuals.
- The ORP teams including subject matter experts sub-teams reviewing specific focus areas have been appointed. In addition, several meetings were held on 31 January 2022 at Leeuwkop and 18-19 May 2022 at East London to discuss review and evaluation process. The ORP team has settled to conduct feasibility studies at Durban and Pollsmoor Management areas.

Works-Stream 3 (Governance Framework and Policies)

Project Progress for 2021/2022	Planned deliverables for 2022/2023	Progress to date
55% Work was completed on updating of any affected Policies	The NPPCC to continuously meet as scheduled to review additional policies prior to submission to NC and Executive Authority.	Policies were reviewed/updated
100% Work was completed on updating of B-Order.	Updating some chapters of B-Order to align to revised/new policies and procedure manuals	None reported.
20% Work was completed on updating of Offender Rehabilitation Path (ORP)	Conduct pilot to evaluate ORP at Durban and Pollsmoor Management Areas and consider rolling out to other management areas as determined by the ORP Task team	The ORP teams including subject matter experts sub-teams reviewing specific focus areas have been appointed. In addition, several meetings were held on 31 January 2022 at Leeuwkop and 18-19 May 2022 at East London to discuss review and evaluation processDate
100% work was completed and delegates gazetted on 23 October 2020	Conduct additional updates to align to new directives/circulars issued	Updating in progress. Scheduled to be finalized by 31 December 2022

Project stakeholders

Indirect Stakeholders

Inmates, Families of Inmates,
DCS Visitors, Service
Providers, Community
at large, Victims of Crime

01

Core Stakeholders

DCS Officials.

02

Direct Stakeholders

Ministry, NC, RCs, CDCs,
DCs, Labour Unions

03



02

01

03

Role of Indirect Stakeholders

To provide an external view of DCS and the efficiency of services rendered. Provide input on improvements that will inform To Be processes

Role of Core Stakeholders

Provide detailed information on the operational process of the Department, identify service delivery challenges, propose the “To Be” processes that will ensure optimal performance

Role of Direct Stakeholders

Support the project deliverables, ensure that the project is capacitated internally, provide strategic leadership on the outputs and outcomes of the project to improve service delivery

Progress Report

Project Start Date:	09 December 2019	Revised End Date:	31 March 2023	Current Phase:	Implementation / Execution
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 Major Milestones or Deliverables	 Plan Start Date	 Actual Progress to date	 Reasons for delays	 Corrective measures
Updating of Policies	01 April 2019– 31 October 2021	Various policies were updated and reviewed (with new policies developed) and presented to the NPPCC.	Policies are continually updated based on changing operational factors	n/a
Updating and review of the B-Order	01 April 2019 – 11 March 2021	Revise B-Order was signed on 11 march 2020 though some chapter are subjected to further review	n/a	n/a
Updating of Delegations of Authority	01 April 2019 – 31 October 2020	DCS delegations were reviewed and signed of 23 October 2020	n/a	n/a
Updating of Offender Rehabilitation Path (ORP)	01 April 2019- 31 march 2022	Appointment of ORP teams was finalized. Meetings are ongoing and feasibility study is scheduled for DBN and Pollsmoor	The review of the ORP took longer due to tons of environmental changes	Fast –track feasibility study and review process

Project Costing and Expenditure

Project Costing & Tracking: Please provide details regarding project costs for this reporting period (budget, actual expenditures, and variance) and include comments for all variances, including the row ID and description of the variance. 'Budget' refers to the amount received by the LHIN. 'Actual' refers to what is spent to-date. 'Variance' is the difference between 'Budget' and 'Actual'.

Budget	Actual	Variance	Comments
R 0	R0	R0	R0
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Project Challenges and Risks

	Date Added	Challenge or Risk	Description	Status
1.	01/04/2022	Continuous updates on policies and procedures puts pressure on finalization of B-Order	Conflicting priorities from process owners.	Active
2.	12/10/2022	ORP Project Time Schedule overrun	Sluggish implementation process as meetings are rescheduled due to other work commitments.	Active

Critical Success Factors

- Monitoring and controlling of Governance Work-stream .
- Continuous reporting on the ORP project progress.
- Identification and mitigation of critical risk factors.

THANK YOU

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