

**SOUTH AFRICAN HUMAN RIGHTS COMMISSION**

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Braampark Forum 3  
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2198

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Private Bag X 2700  
Houghton  
2041

**correctional services**

Department:  
Correctional Services  
REPUBLIC OF SOUTH AFRICA

**INFORMATION SHEET**

<b>NAME OF PUBLIC BODY:</b> DEPARTMENT OF CORRECTIONAL SERVICES				
<b>LOCATION OF PUBLIC BODY:</b> POYNTONS BUILDING WEST BLOCK, 124 CNR W F NKOMO & SOPHIE DE BRUYN STREET, PRETORIA				
<b>MUNICIPALITY TYPE AND LOCATION:</b> NATIONAL OFFICE PRETORIA				
<b>CONTACT DETAILS OF DIO</b>				
<b>DEPARTMENT IN WHICH DIO'S IS BASED:</b> STRATEGIC MANAGEMENT BRANCH: JOSEPH KATENGA: 0723302882 ACTING COMMUNITY CORRECTIONS BRANCH: VELISWA MVANDABA: 0828899524 ACTING INCARCERATION AND CORRECTIONS BRANCH: MARIA MABENA: 012 3058620 FINANCE BRANCH: NICK LIGEGE: 0832986047 GITO BRANCH: NTHABISENG MOSUPYE: 0823191353 ACTING REMAND DETENTION BRANCH: VUYI MLOMO-NDLOVU: 0834340483 HUMAN RESOURCES BRANCH: PATRICK MASHIBINI: 0713344426 REGIONAL COMMISSIONER GAUTENG: GRACE MOLATEDI: 0825777657 ACTING REGIONAL COMMISSIONER KWAZULU-NATAL: JAMES SMALBERGER: 0824644696 REGIONAL COMMISSIONER EASTERN CAPE: PHIKO MBAMBO : 0726103971 REGIONAL COMMISSIONER WESTERN CAPE: DELEKILE KLAAS: 0795275122 REGIONAL COMMISSIONER FREE STATE AND NORTHERN CAPE: SUBASHINI MOODLEY: 0828867795 ACTING REGIONAL COMMISSIONER LIMPOPO MPUMALANGA AND NORTH WEST: RAYNOLD NDEMA: 082 808 2780				
<b>ALTERNATIVE CONTACT DETAILS FOR PAIA FUNCTIONARY:</b>				
<b>NAME &amp; SURNAME</b>	<b>POSTAL ADDRESS</b>	<b>PHYSICAL ADDRESS</b>	<b>TELEPHONE NUMBER</b>	<b>E-MAIL:</b>
<b>PAIA Official:</b>				
Robyn Khoza	Department of Correctional Services Private Bag X136 Pretoria 0001	124 WF Nkomo Street Poyntons Building West Block Pretoria 0001	Tel: (012) 307 2342 Fax: (012) 3261564	<a href="mailto:paia@dcs.gov.za">paia@dcs.gov.za</a>
<b>CONTACT DETAILS FOR PA OF INFORMATION OFFICER:</b>				
Thembi Gwamanda	Department of Correctional Services Private Bag X136 Pretoria 0001	124 WF Nkomo Street Poyntons Building West Block Pretoria 0001	Tel: (012) 305 8842 Fax: (012) 328 6149 Cell: 0716057652	<a href="mailto:paia@dcs.gov.za">paia@dcs.gov.za</a>
<b>Reporting Period:</b> (April 2018 - March 2019)				

**SIGNATORIES: Compulsory**

<b>A FRASER</b>	<b>KJ KATENGA</b>
Signature IO: 	Signature DIO: 
Date: 2019/05/27	Date: 21/5/19

Transforming society. Securing rights. Restoring dignity.

**Chairperson:** ML Mushwana; **Deputy Chairperson:** P Govender; **Commissioners:** L Mokate, B Malatji, S Baai, J Love, D Titus  
**Chief Executive Officer:** K Ahmed

PAIA Report to the South African Human Rights Commission 2018/2019

**APRIL 2018 – MARCH 2019**

**DEPARTMENT OF CORRECTIONAL SERVICES SECTION 32 REPORT**

<b>REPORTING PERIOD: 01 APRIL 2018 TO 31 MARCH 2019</b>	<b>TOTAL NUMBER</b>	<b>COMMENTS</b>
<b>(a) number of PAIA requests received</b>	179	N/A
<b>(b) number of requests granted in full</b>	148	N/A
<b>(c) number of requests granted despite there being a ground of refusal, but granted in the public interest</b>	2	N/A
<b>(d) number of requests: (Note 3 parts to this provision)</b>	6	The requests related to personal records that was not consented to.
<b>(i) refused in full or</b>		
<b>(ii) refused partially</b>	8	Part of the requested information was not granted as it contained information which may be refused.
<b>(iii) number of times a provision of PAIA was relied on to refuse a request in full / partially</b>	7	N/A
<b>(e) number of instances where the 30 day period to deal with a request was extended</b>	5	The 30 days period was exceeded due to sourcing of the records from Correctional Centers.
<b>(f) number of internal appeals: (Note: 2 Parts to this provision)</b>	6	The internal appeals are lodged due to the lapse of the 30 day period.
<b>(i) lodged with the relevant authority</b>		
<b>(ii) number of cases where requests were granted as a result of an internal appeal</b>	0	N/A
<b>(g) number of internal appeals lodged on account of a deemed refusal</b>	6	Most of the internal appeals are lodged due to the lapse of the 30 day period which is regarded