



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR SUPPLY, DELIVERY AND OFF-LOADING OF COAL PEAS TO ALL REGIONS OF THE
DEPARTMENT OF CORRECTIONAL SERVICES FOR A PERIOD OF FIVE (5) YEARS**

NON-COMPULSORY VIRTUAL BRIEFING SESSION – 22/07/2024 AT 11H00

DATE: 22/07/2024

TIME: 11h00

QUESTIONS	ANSWERS
1. Should bidders put pricing for each area that they are bidding for or should they have 1 price for all areas?	The bidder must indicate the price based on the Management Area selected and Grade of Coal proposed on page 4 of the bid document.
2. Can bidders use a bank balance as a bid guarantee?	Bidders must comply with the requirements as requested in the bid document on page 37 of the tender document. No other documents will be accepted.
3. Can bidders bid for more than 1 management area?	Bidders have the option to bid for different management areas that are not within their region. However, it is crucial to emphasize that they can only select the management area specified on page 4 of 62 in the document.
4. Is it a must to submit a letter of good standing (COIDA)? And if they do not have it can they submit a letter from the department of labour?	Please be informed that the letter of good standing is not a mandatory requirement for this bid. Kindly note that there is no need to submit it even as part of the returnable.
5. Can a bidder submit the BD 27 with the company letterhead on it?	Bidders must use the BD 27 Form as provided in the tender document. Bidders are required to utilize the BD27 form attached to the bid document, which is located on page 56 of 62
6. Should the SBD forms be submitted for each company in a JV or can they complete for 1 of the JV parties?	SBD forms need to be completed in line with the JV details. However, the supporting documents should be from each JV partner. That is all the admin returnable documents namely; <ul style="list-style-type: none">• Tax Compliance



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	<ul style="list-style-type: none">• CSD• Specific Goals <p>In relation to the mandatory, the bid guarantee or credit facility must be in the name of either JV Partner in line with the request.</p>
7. What are the average volumes that may be required for each region?	Should the Department take a resolution to make the average consumption available to the bidders, such information will be issued as an addendum before closing of the bid. Should the Department decide otherwise, bidders must quote as per pricing schedule of the document. .
8. Can the coal be sourced outside of the South African borders?	The Department intends to conduct due diligence on the proposed suppliers over the duration of the 5 years. For logistical purposes, the recommendation is for the coal peas to be sourced within the borders of South Africa.
9. Can a bidder bid for a management area that is not in their region?	Yes bidders can bid for whichever management area is in any region that they want to bid. Bidders are not limited to the region closest to them.
10. Do the bidders need to extend their price for more than 6 months?	Bidders need to ensure that their price is valid for at least for 6 months. And if the evaluation takes longer than 6 months, bidders must ensure that their pricing is still valid then. Furthermore, bidders must take note of Pricing conditions applicable in the bid as indicated on page 43 of 62.
11. Can the bidder use third party trucks to move the coal? And can they use the third party's information on the papers and do they have to fill the BD 27 as a third party?	<u>BD27 is for sourcing of coal not for trucks. Bidders must ensure that the BD 27 is completed by their coal suppliers. In relation to trucks, bidders need to submit information relating to the</u> truck pack as stipulated in functionality criteria (item 2 and 4).
12. Does the USB copy need to be a scanned document?	Yes, the soft copy on the USB must be a scanned copy of the original hard copy submission.
13. Can the proof of the logistics/transportation partner just be a letter to accompany the BD27?	Bidders must provide a truck pack as stated in the phase 2 functionality criteria to show that they do have the transportation. To ensure that the department receives coal at the stipulated time.



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14. Does the bidder just need to submit one bid price for all regions?	The bidder needs to indicate the price per ton for the chosen grade of coal for each management area that the bidder intends to supply the coal peas to.
15. Will be price be reviewed yearly?	Price adjustments will be dealt with by the Department in line with section 16 of the Special Conditions of Contract on page 43.