



**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR SUPPLY, DELIVERY AND OFF-LOADING OF COAL PEAS TO ALL REGIONS OF THE  
DEPARTMENT OF CORRECTIONAL SERVICES FOR A PERIOD OF FIVE (5) YEARS**

**CONSOLIDATED QUERIES AND RESPONSES**

**BID NUMBER: HO 03/2024**

#	Query	Response
1.	Kindly advice as to where the tender with the tender number HO 03/2024 shall be submitted been going through the tender document can't find the address.	<p>Kindly note that page 1 of the bid document paragraph 2.4 indicates that "The tender box is located at the respective regional offices and addresses as provided in Annexure A of the bid document."</p> <p>Annexure A, pages 53 – 55 of the bid document, which contains addresses in different regions, where the bidder may submit their bid.</p>
2.	<p>Can you kindly assist me with clarification for the 2 below questions?</p> <ol style="list-style-type: none"><li>1. When bidding for two different regions, do I submit two different copies for example one copy for KZN and one copy for Gauteng?</li><li>2. For the financial ability of the bidder when bidding for more than one region, I must submit bank statement and the bank guarantee together with the BD27 form?</li></ol>	<p>The bidding process for different regions:</p> <ol style="list-style-type: none"><li>1. When submitting the bid for two different regions, please note that you do not need to submit two separate copies. On pages 3 to 4 out of 62. It is highlighted in red under the important notice section, the first bullet point states that bidders must select their desired region(s) by marking with an (X). Furthermore, the second bullet point clarifies that bidders are allowed to bid for multiple regions. Therefore, if you have selected the region(s) you want to bid for, there is no need for separate documents for each region as long as you have indicated the region you are bidding for in the document. The table for the regions is located on page 4 of 62, where you can easily select the regions you wish to bid for.</li><li>2. When bidding for more than one region or more, please refer to page 37 of 62 1b of the mandatory requirements documents. Under the documents required for the financial capacity, it is essential for bidders to submit a Bid guarantee or credit facility/overdraft confirmation, not bank statements.</li></ol>



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		BD 27 is the document that confirms the mutual agreement between the bidder and the third party if you are planning to purchase your product from a third party. Kindly note that the form for BD 27 can be found on page 57 of 62.
3.	May I kindly ask that you send me the briefing summary, I couldn't join the meeting as I wasn't at work.	Kindly note that the briefing session minutes or recording won't be shared with bidders. However, queries and answers that were posed in the briefing session will be published on eTenders and the DCS website.
4.	Kindly take note that I approach two banks regarding the financial support or guarantee and was told that the banks don't issue a prior approval letter. Letters are issued through bank statement or overdraft confirmation. I have an arrangement with my supplier and that was a norm from the department in all the contracts I was awarded that it needs only the supplier and a bidder confirmation BD27 that we entered in an agreement. The only financial institutions which confirm to give a guarantee are private founders that they can issue a funding letter only if the tender it's awarded to my company. The bid only favors mines and big companies which have funds at hand to supply.	<p>Kindly note that the Department cannot risk the event of suppliers being unable to deliver on time or not being able to deliver at all due to financial constraints. This will expose DCS to major risk.</p> <p>BD 27 is the document that confirms the mutual agreement between the bidder and the third party if you are planning to purchase your product from a third party. Kindly note that the form for BD 27 can be found on page 57 of 62.</p>
5.	<p>Please could you furnish me with a copy of the Bid Document as the one submitted on e-Tender is a scanned copy.</p> <p>Furthermore, please could you furnish me with copies of previous bid documents for us to ascertain the average volumes per Centre.</p>	<p>Please use the document uploaded on eTender and DCS website HO 03/2024.</p> <p>Please see attached, the advertised document.</p>



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		This tender is for a panel of suppliers for a period of 5 years. The appointed bidders will be requested to supply as and when required with the specific volumes at that time.
6.	I'd like to find out in terms of vehicle registration licenses and insurance documents, how does one know how many trucks are required considering we do not know estimated volume of tons to be moved in each region?  How many trucks documents must we submit?	Kindly note that the bidder is expected to provide evidence of at least one truck with the truck pack documents as stipulated in functionality criteria (item 2 and 4) on page 38 and 39 of 62.
7.	Please advise and clarify the following points:  1. How is the coal peas handled at the destination in the Eastern Cape regional points of receiving. Is it offloading method for the break bulk, that is in bags, or bulk using side tipper trucks. This will help us to know what type of delivery mode we should use to transport the coal peas and the coal peas should be loaded and offloaded.  2. The above question applies to Gauteng region as well.	Kindly note that the specific details are outlined in the Bid document on page 45 of 62, paragraph 21.1.  Paragraph 21.1 states "The coal may be delivered using side or back tipper trucks in accordance with the requirements of each correctional centre boiler houses. "  Management areas will specify the type of truck suitable for their respective houses when placing an order.
8.	Trust you are well. I just wanted to make an enquiry regarding the above-mentioned bid number. My enquiry is regarding the size of the coal that is required in terms of the Tans. I went through the document; however, the specifications page is not clear in terms of how many Tans will be required. Kindly advise.	This tender is for a panel of suppliers for a period of 5 years. The appointed bidders will be requested to supply as and when required with the specific volumes at that time.



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9.	<p>We are from Moraba dands Trading a potentially emerging youth owned coal trading house. With a reputable foot print in trading of coal products.</p> <p>Our question is on the financial capacity. We are having financial houses that are currently funding our PO and we have been getting funding from them, through their PO finding we have managed to supply DCS with coal on the contract we were having with them at Barberton and Nelspruit Correctional facilities.</p> <p>Can you kindly accept the letters of intent for finance from our funding houses that are FSP?</p>	<p>Kindly note that the Department cannot risk the event of suppliers being unable to deliver on time or not being able to deliver at all due to financial constraints. This will expose DCS to major risk.</p> <p>In addition, please refer to page 37 of 62, Section 1b - mandatory requirements documents, the bidders are required to prove their financial capacity by submitting the mentioned documents strictly.</p>