



correctional services

Department:
Correctional Services
REPUBLIC OF SOUTH AFRICA

Ref: 6/1/3/3/3/2
Enq: E. Thakanyane
Email: Eunice.Thakanyane@dcs.gov.za

Dear Bidders

NOTICE OF AMENDMENT

BID NO: GTC 02/2025: APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY, DELIVERY AND OFFLOADING OF ANIMAL FEED: YELLOW MAIZE TO LEEUWKOP MANAGEMENT AREA: DEPARTMENT OF CORRECTIONAL SERVICES: GAUTENG REGION FOR A PERIOD OF 24 MONTHS (2) YEARS.

- 1.0 Attached please find amended SBD 3.2 (Pricing Schedule for Non-Firm Prices) page 1 of **GTC 02/2025**.
- 2.0 The period of the contract has been corrected from 3 years to two years (24 months).

NB: For any clarity pertaining this letter, kindly email to

Mr. Robert Moila
Robert.Moila@dcs.gov.za

Department would like to apologize for any inconvenience caused.



Regional Head: Finance & SCM

Baadjies LGS

Date: 23/09/2025



**PRICING SCHEDULE – NON-FIRM PRICES
 (PURCHASES)**

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: GTC 02/2025
Closing Time 11:00 on 21 OCTOBER 2025	

OFFER TO BE VALID FOR 120 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	Quoted Price Per Each / Unit	BID PRICE IN RSA CURRENCY (ALL APPLICABLE TAXES INCLUDED)
1	300 Tons	<p>SPECIFICATION: SUPPLY, DELIVERY, OFFLOADING OF ANIMAL FEED YELLOW MAIZE GRADE 1 FOR 24 MONTHS (2 YEARS) (SEE ATTACHED SPECIFICATION)</p> <p>*A quarterly delivery of 37 500 kg of yellow maize is required.</p> <p>LEEUEWKOP MANAGEMENT AREA</p>	R..... ... Per/ton	R.....

“ALL APPLICABLE TAXES” includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

According to the VAT Act, 1991 (Act No. 89 of 1991), all contract prices are inclusive of 14% Value-Added Tax (VAT), except in the case of a person that is not required to register for Value-Added Tax.

All delivery costs must be included in the bid price, for delivery at the prescribed destination.

Required at: Department of Correctional Services

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Brand and model:

Country of origin:

Does the offer comply with the specification? *

Yes	No
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SBD 3.2

If not to specification, indicate deviation(s)

Period required for delivery

Delivery basis (all delivery costs must be included in the bid price)

Are you the actual manufacturer/dealer (who normally keeps stock of the required items)?

*	Yes	No
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If not, kindly indicate the following:

What value will you add to the contract?

Details of your supplier (manufacturer/producer/dealer) from whom you will source the item.

Name of supplier:

Physical Address:

Telephone number:

E-mail address:

*Mark the relevant block with an X

Provide a Breakdown of Bid Price:

Cost Component <i>(Specific to your commodity – well researched with the industry)</i> <i>Provision should be made in the item questionnaires for this breakdown</i>	% Contribution
D1- Agriculture, Forestry and Fishing (Products of crops and horticulture)	
D2 - Labour	
D3 – Packaging	
D4 _ Transport	
D4 – Other, (specify)	
TOTAL (Cost components must add up to 100%)	100 %



PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON-FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON-FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES
2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{D4t}{D4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
 (1-V)Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
 D1, D2.. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%.
 R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
 R1o, R2o = Index figure at time of bidding.
 VPt = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....
 Index..... Dated..... Index..... Dated..... Index..... Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2, D3, D4, D5 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE	INDEX PPI/CPI etc.	TABLE NUMBER	INDEX FIGURE

Omission to provide the information may invalidate your bid.



5. Number of times per annum adjustments will be claimed:

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE